



COUNCIL AGENDA

Monday, November 6, 2023 – 7:00 pm
Waynesville Municipal Building, 1400 Lytle Road

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings
Council, October 16, 2023 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:
 - TextMyGov – Review proposal to help increase communication with residents.

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

RESOLUTION NO. 2023-047

A RESOLUTION ENDORSING WARREN COUNTY COMMUNITY SERVICES, INC. (WCCS) TO RECEIVE FEDERAL DESIGNATION AS WARREN COUNTY'S COMMUNITY ACTION AGENCY AND DECLARING AN EMERGENCY

ORDINANCE NO. 2023-048

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH BUCKEYE POWER SALES FOR MAINTENANCE OF GENERATORS AT THE WELLFIELD

RESOLUTION NO. 2023- 049

A RESOLUTION AMENDING THE APPROPRIATIONS FOR THE VILLAGE OF WAYNESVILLE FOR CALENDAR YEAR 2023 AND DECLARING AN EMERGENCY

ORDINANCE NO. 2023-050

AUTHORIZING COMPENSATION IN LIEU OF HEALTHCARE BENEFITS FOR VILLAGE EMPLOYEES FOR THE 2024 BENEFIT YEAR

ORDINANCE NO. 2023-051

RATIFYING AND ACCEPTING PLANS FOR DENTAL, VISION, AND LIFE INSURANCE FOR VILLAGE EMPLOYEES AND DEPENDENTS

ORDINANCE NO. 2023-052

ESTABLISHING A HEALTH REIMBURSEMENT PLAN FOR VILLAGE EMPLOYEES AND AUTHORIZING RELATED PAYMENTS

RESOLUTION NO. 2023 – 053

A RESOLUTION ADOPTING TEMPORARY APPROPRIATIONS FOR THE VILLAGE OF WAYNESVILLE FOR CALENDAR YEAR 2024

ORDINANCE 2023- 054

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER INVESTMENT FUNDS (2 YEAR CD) AND DECLARING AN EMERGENCY (CD ROLLOVER)

Second Reading of Ordinances and Resolutions:

ORDINANCE NO. 2023-044

AN ORDINANCE APPOINTING ROBERT KAUFMAN TO SERVE AS MAGISTRATE OF THE VILLAGE OF WAYNESVILLE MAYOR'S COURT AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE ANY NECESSARY CONTRACT RELATED TO THE APPOINTMENT

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

November 20, 2023 at 7:00 pm

Upcoming Meetings and Events:

Public Works Committee, November 6, 2023 @ 6:00 p.m.

Parks and Rec Committee Meeting, December 18, 2023 @ 6:00 p.m.

Finance Meeting, December 21, 2023 @ 5:00 p.m.

**Village of Waynesville
Council Meeting Minutes
October 16, 2023 at 7:00 pm**

Present: Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mayor Earl Isaacs
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK’S NOTE- This is a summary of the Village Council Meeting held on Monday, October 16, 2023.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

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Mayor Acknowledgements

Mayor Isaacs asked Chief Copeland to speak on the proposed code updates to section 131.061 and explain why he believes the updates are necessary.

Chief Copeland stated that the whole point of the proposed code update was with the safety of children in mind. He explained that he was trying to be proactive and not reactive. There have been several incidents around the area, most recently at West Carrollton, where a self-proclaimed First Amendment auditor is causing issues at schools. After speaking with administrators at Wayne Local Schools and the School Resource Officer, there is nothing in the Village codes concerning the school and trespassing individuals off their property. This proposed policy applies only when school is in session and was extended to include Bicentennial Park because this facility is used by students during school hours. The new code only applies to individuals loitering and provides an extra precaution. Chief Copeland explained that people walking around the park or children playing on the playset are not considered loitering. These individuals have a purpose to be at the park. There is no intent to take away the ability of the public to enjoy the park but to have something in place to protect the students if a situation arises. Chief Copeland suggested removing section B, which specifically refers to the park. The code will still give the police the ability to better protect the school and keep the children safe.

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Disposition of Previous Minutes

Mrs. Miller motioned to approve the Special Council Meeting minutes for October 2, 2023, and Mr. Blankenship seconded the motion.

Motion – Miller
Second – Blankenship

Roll Call – 7 yeas

Mr. Colvin motioned to approve the Council minutes for October 2, 2023, and Ms. Dedden seconded the motion.

Motion – Colvin
Second – Dedden

Roll Call – 7 yeas

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Public Recognition/Visitor’s Comments

Dawn Fogarty, Chief Executive Officer of Warren County Community Services, asked Council for their endorsement for WCCS to become a Community Services Block Grant (CSBG) designee. Ms. Fogarty explained that the WCCS was established in 1966 to help individuals of all ages. Currently, WCCS has a strong portfolio of program offerings that serve all ages by serving as the primary social services hub of Warren County. They help with providing guidance and services including housing, nutrition, meals, utility assistance, emergency services, and transportation. Currently, Warren County is a delegate agency, and the CSBG funding is passed through the Dayton agency losing a lot of administrative funding. It is in WCCS’s best interest to gain the CSBG designation. Without the designation, Warren County is technically open for other Community Action entities to come in and provide services and will continue to not receive the fair share of CSBG allocation and continue to lose out on administrative dollars that can pay for staff. Furthermore, WCCS has been left out of statewide planning efforts, grant opportunities specific to Community Action entities, and high-quality, low-cost staff training and development opportunities. To qualify for the CSBG, WCCS must receive an endorsement from 2/3 of all municipalities within the service region. Ms. Fogarty asked Council to endorse the WCCS application through legislation or a letter.

Mr. Gallagher asked if WCCS does not receive the designation, is there a chance another agency will try to come in and take over? Ms. Fogarty stated the agency in Dayton is technically mandated to serve Warren County by providing WCCS with funding and thankfully they have never come in and said that they would serve Warren County. Mr. Gallagher wanted to ensure that Waynesville’s endorsement would not further burden residents with more taxes but is just a way to ensure the funding is distributed directly to WCCS. Ms. Fogarty replied that Mr. Gallagher was correct.

Mr. Lauffer asked what exactly WCCS provides for Waynesville. Ms. Fogarty responded that the biggest partnership they have is with Mary L. Cook Library which provides adult literacy programs. Food and commodity boxes have been delivered to families throughout Waynesville. Utility assistance has also been provided to approximately 250 residents. Mr. Blankenship

thanked Ms. Fogarty and her staff for their assistance in helping his church find housing and provide food and utility assistance for those seeking aid through his church.

Mr. Colvin asked if anything has changed and that is why WCCS is seeking this designation. Ms. Fogarty responded that there has been no change in funding or aid, just that she became the director, and believes this is best for WCCS moving forward to receive better support at the state and national levels. Mr. Colvin agreed with Ms. Fogarty that keeping tax dollars as local as possible is the best option.

Mr. Gallagher asked if there was a way for residents in Waynesville to better utilize the programs offered by WCCS. Ms. Fogarty answered that recently a mobile was procured with ARPA money. They are hoping to come out to areas where there is not a WCCS office to better serve the more extended parts of the County.

Council thanked Ms. Fogarty for attending the meeting and asked if she could provide literature on WCCS and the services they offer.

At this time, Rebecca Blaho, 575 Royston Drive, approached Council. Ms. Blaho stated she wanted to address the minutes from the Special Meeting on October 2, 2023. Ms. Blaho said that at the meeting there was a discussion on social media and the Police Levy Replacement, and she made a comment that she did not think residents were getting the information. Ms. Blaho said that the meeting minutes state that she does not think the residents are knowledgeable enough to find the information. She just wants to make sure she is not misrepresented. She stated she believes the residents are knowledgeable enough, but they are not going to the website to get information. Ms. Blaho surmised that a lot of people get their information from social media and feels this is an opportunity missed by the Village to reach more residents. She also stated that even though the meetings were posted on the water bill, those who get their water bills electronically will not see these messages. Ms. Dedden said that if the link is clicked to view your bill, the messages are displayed. Ms. Blaho said she is aware of that but if individuals only pay from the email, the information is not seen. She elaborated that she believes social media would be a great tool to help disseminate information and stop rumors. She stated she feels that the Village should find a more organic way to get information out to the public. Mr. Lauffer asked what different way Ms. Blaho would suggest. Ms. Blaho said she feels that social media would be best. Mr. Lauffer asked how to do that without creating a records nightmare. Ms. Morley suggested Ms. Blaho could post the link to the agenda on Facebook. Ms. Blaho stated that she was just asked by a Council member not to post on social media. Mrs. Miller stated she did not say that but asked that individuals call for clarification first to get the facts and then post whatever. Ms. Blaho said that she believes Council are elected representatives and should meet the people where they are and that is social media. Again, Mr. Lauffer asked how. He stated that he would love to get on "Let's Talk Waynesville" but has been advised by the Village's Law Director to not do that. He stated that residents should come to the meetings if they want to get the true information. Ms. Blaho agreed and said that is why she was at the meeting today. Mr. Gallagher shared advice he received from the past Mayor of Waynesville: There is a point at which citizens are responsible for themselves to obtain the information. Mr. Gallagher stated he appreciates Ms. Blaho for attending the meeting and trying to get more residents involved.

Mr. Forbes stated that the Village does already post things on Facebook, and he never said that the agenda could not be posted on Facebook. Mr. Gallagher asked if there was a way to not allow comments. Mr. Forbes stated his advice from a long ago was not to have a Facebook page. By creating a Facebook page, an arena for comments has been created and this is governed by the public record law. Mr. Forbes stated that what he has recommended to Council is to not engage in back-and-forth comments on Facebook because of Sunshine Laws. Council members should make their comments on Village issues in a public meeting as a body. He further elaborated that the Village's page was created before there was the ability to not allow comments and since comments have been allowed in the past, the Village cannot change this. Ms. Morley stated that a couple of years ago, a resident made a similar complaint that the Village was not providing the public with easy access to information. She said that the Village redid its website and made it more user-friendly. She also asserted she makes sure the agenda is posted every Friday before a meeting for the public. Ms. Morley reiterated that preserving comments from posting an agenda on Facebook could become too cumbersome to maintain the records. Again, Ms. Morley stated she felt the best solution to Ms. Blaho's request would be for her to post a link to the agenda on Facebook. Council thanked Ms. Blaho for her comments and interest in keeping the community engaged and informed.

Anna Garafolo of 5145 Lytle Road approached Council to thank them and Chief Copeland for the proactive approach to help keep staff and students safe at Wayne Local Schools. She stated she appreciates the partnership that the Village, police, and schools have. She said her priority is for the students and staff to come to school every day and feel safe. The police presence outside on the street is appreciated and helps relieve her mind, so she can go inside and work on the social, emotional, and academic aspects knowing the police are there to handle the safety aspect. Ms. Garafolo stated she was there to express her gratitude.

Shannon Maloney, 109 E. Ellis Dr., thanked Chief Copeland for his clarification on the proposed new code concerning Bicentennial Park. He explained he originally had concerns that the school policies concerning the park would not sync with the new code. Mr. Maloney explained the history of Bicentennial Park and how the school ended up owning this park. He stated that when he served on the Village Council, his passion was parks and recreation. A committee from Wayne Township, Wayne Local School District, and the Village was formed to find a park for residents to enjoy. At this time, the school said they had 9 acres of undeveloped land that had flooding issues and would love to have this land developed into a park and become part of the School District's campus. A nonprofit was formed, and funds were generated to build this park. The park was leased for two ten-year terms for a dollar a year to the school. At the end of this time, funding and civic groups went away and it was decided that the best option would be for Wayne Local Schools to take over stewardship of the park. Mr. Maloney wanted to provide the history of Bicentennial Park and hoped it explained why so many people became alarmed over the proposed ordinance concerning the park. Many people donated money for the park's creation. He wanted to ensure he did not lose public trust and that Bicentennial Park remained a park for public enjoyment. He stated that after hearing Chief Copeland's comments at the beginning of the meeting he is glad to hear that the park will remain a place for all residents to enjoy and appreciates the extra level of safety.

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Old Business

None

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Reports

Finance

Finance will meet this Thursday, October 19th at 5:00 p.m. and everyone is invited to attend.

Public Works Report

The Public Works Committee will meet on November 6th at 6:00 p.m. Anyone who has any questions or interest in the infrastructure is invited to attend.

Special Committee Reports

The Parks and Rec Committee met this evening and discussed several agenda items, including the former Michener property that was recently sold, the potential new park by Mary L. Cook, and a proposal for a community pool. The next meeting will be on December 18, 2023 at 6:00 p.m. The Committee is asking the Village Manager to reach out to the YMCA and get information on a possible partnership.

Village Manager Report

- Provided plans for the new traffic signal at the corner of Route 42 and North St. The Village is responsible for 10% of the \$2 million project. This will be paid from the Village's license plate fees; nothing will be paid for from the Village funds. Former Council member, Richard Elliot, mentioned that one of the SCADA antennas is mounted on one of the blinking light poles. That will need to be moved during this project.
- Hosted a preconstruction meeting for the OPWC Franklin Road Phase I project. The project should begin within a week and will include new waterlines, new storm drains, and street replacement from Route 42 to Old Stage Road.
- The Street Department continues to repaint the curbs yellow in the Camp Creek area.
- Moody should begin work soon on running a line from Well 10 to tie into the current water system. The new line will bore 10 ft under the Mill Race and should not disrupt it.

- The Wellness Program hosted by the Wright State Nursing Students ran into some problems with locations and now will use the Government Center's parking lot on Election Day from 12 p.m. to 2 p.m.
- A preconstruction meeting is scheduled for this week with Choice One and SmithCorp to review the OPWC Third Street project. This project should begin in January as there is a backorder for waterline parts. Parking may cause some issues for residents as many do not have driveways and park on the street.
- The Water Department replaced several valve cover caps along Main Street before the Sauerkraut Festival.

Police Report

- Mayor's Court month-end report and Police calls for service have been provided for review.
- The Sauerkraut Festival went well and the police activity report for the festival will be provided in the next report. There was a lower number of attendees, but that was probably weather-related.
- Provided a new policy about the school grounds. This was a proactive move to have a policy in place and help protect the children at the school.

Financial Director Report

- The audit for 2021 and 2022 is underway by the State Auditor.
- Ordinance 2023-046 will allow the Finance Director to transfer funds from the General Fund to pay for the Third Street project until the Village can be reimbursed for the expenditures. The funds will then be transferred back into the General Fund.

Chief Copeland explained that the Village was awarded a BLOCK Grant to pay for part of the Third Street project to get new waterlines, storm drains, and repaved. The other part is being funded through the OPWC. This project will not cost the Village anything.

Law Report

None

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New Business

Mrs. Miller announced there will be a Meet and Greet night on October 24, 2023, at 6:30 p.m. at the Wayne Local Schools Performing Arts Building. She wanted to know if Council would like to appoint anyone to speak on the Police Levy replacement. It was decided that Ms. Dedden would represent the Village at the meeting.

Mr. Colvin stated he had given each Council member a performance review to be filled out on Chief Copeland and returned no later than the next Council meeting.

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Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2023-044

An Ordinance Appointing Robert Kaufman to Serve as Magistrate of the Village of Waynesville Mayor’s Court and Authorizing the Village Manager to Execute Any Necessary Contract Related to the Appointment

Mrs. Miller made a motion to amend Ordinance 2023-044 to remove the emergency clause and Mr. Blankenship seconded the motion.

Motion – Miller
Second – Blankenship

Roll Call – 7 yeas

Ms. Dedden made a motion to have the first reading of Ordinance 2023-044 and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 7 yeas

Ms. Dedden suggested that Council move Ordinance 2023-045 to the end of the legislation portion of the agenda and Council agreed.

Ordinance No. 2023-046

An Ordinance Authorizing the Transfer of Money from the General Fund to the Third Street Federal Grant Fund – Fund 2052 and Declaring an Emergency

Mr. Gallagher made a motion to waive the two-reading rule for Ordinance 2023-046 and Ms. Dedden seconded the motion.

Motion – Gallagher
Second – Dedden

Roll Call – 7 yeas

Mr. Gallagher made a motion to adopt Ordinance 2023-046 as an emergency and Mr. Lauffer seconded the motion.

Motion – Gallagher
Second – Lauffer

Roll Call – 7 yeas

Second Reading of Ordinances and Resolutions

Ordinance 2023-042

Amending the Schedule of Fees and Charges for the Village of Waynesville Regarding Trash Rates, Sewer Deduct Meter Prices and Fees, and After Hour Call Out Prices for Staff

Ms. Dedden made a motion to adopt Ordinance 2023-042 and Mr. Blankenship seconded the motion.

Motion – Dedden
Second – Blankenship

Roll Call – 7 yeas

First Reading of Ordinances and Resolutions Continued

Ordinance No. 2023-045

Adopting Section 131.061 of the Waynesville Codified Ordinances Regulating Loitering on School Grounds and Declaring an Emergency

Mr. Blankenship made a motion to waive the two-reading rule for Ordinance 2023-045 and Mr. Lauffer seconded the motion.

Motion – Blankenship
Second – Lauffer

Roll Call – 7 yeas

Mr. Forbes explained that Council should make a motion to adopt and then during this discussion of the legislation, if there are any amendments to the ordinance they can be made during this time.

Mrs. Miller made a motion to adopt Ordinance 2023-045 as amended and as an emergency and Mr. Gallagher seconded the motion.

Motion – Miller
Second – Gallagher

Chief Copeland stated he would entertain removing section B from the ordinance that specifies Bicentennial Park. He said his biggest concern is the school building. Furthermore, there is so much confusion around the mention of the park that he feels this would appease the residents and clear up any confusion.

Mr. Gallagher asked if Council later believes it is necessary to include Bicentennial Park, would they be able to? Mr. Forbes responded that yes, Council can always amend ordinances. He also wanted to point out that if section B is removed from the ordinance, it does not necessarily mean the park is excluded from the ordinance. The ordinance regulates loitering on school grounds but would not have any impact on individuals using the park as one would use a park. Mr. Forbes added that Council could remove section B, and the ordinance could still include the park area if the school calls and says they have a problem with someone on the property. Mr. Forbes stated that the police are not going to be patrolling the park looking to write tickets, this code is almost 100% complaint-driven. Chief Copeland agreed with Mr. Forbes that the whole point is to help give the police the tools to help deal with individuals who are trying to enter the school grounds with no business and the sole purpose of causing havoc.

Mr. Gallagher stated several of the comments he read on social media were that the park was locked up in a 501c3. Mr. Gallagher said he spoke with Gus Edwards and that 501c3 has lapsed and does not apply to this.

Mr. Forbes asked Council to amend section 2 of the original ordinance as he was in a hurry to get the ordinance together in time for the Council meeting, he inadvertently left in language referring to a previous ordinance and asked that references to short-term rentals be removed.

Mrs. Miller made a motion to amend section 2 of Ordinance 2023-045 to read “That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare, and shall be effective immediately upon its adoption. The reason for said declaration of emergency is for the preservation of the public peace, health, safety, and general welfare” and to strike section B and make section C, section B. Ms. Dedden seconded the motion.

Motion – Miller
Second – Dedden

Roll Call – 7 yeas

Mr. Colvin asked if this falls in line with the sovereign citizen attitude. Chief Copeland stated that the two are a little different. Usually, police have issues with sovereign citizens at traffic stops, where individuals claim that Ohio Laws do not pertain to them. First Amendment auditors claim they have the right to walk around government entities like schools because they are taxpayers and have a right to be there. Usually, First Amendment auditors are looking for attention and a legal suit because they feel their rights are being violated.

Sarah Hardyman approached Council and asked for clarification on loitering. She stated that sometimes kids hanging out at the park can be inferred as loitering. Mr. Forbes stated that the ordinance is only while school is in session. Ms. Hardyman asked what about homeschoolers who may be using the park during school hours. Mr. Forbes answered that playing at the park is not loitering. Chief Copeland added that if individuals have a purpose, then it is not considered

loitering. He also stated that the police will only act if there is a complaint from the school as it is school property.

Ellie Buell, 6753 New Burlington Road, asked if there is a plan in place for the police department to work with the school if a First Amendment auditor visits. She stated that the video of the First Amendment auditor is very disturbing and is thankful that the Village is being proactive in the protection of the children but wants to ensure that the school and the police department are in sync. Chief Copeland stated that he has had conversations with school administrators, and they have tightened up security. Secretaries are being more vigilant about who is buzzed in, and the School Resource Officer has been informed of the situation. He added that police officers are always at the school zone during pick up and drop off.

Ms. Buell stated that she believes the whole point of First Amendment auditors is to catch people off guard and try to get individuals to violate their rights. She stated that she reached out to the Warren County Sheriff, and they told her that there are plans in place already for criminal trespassing if an individual is asked to leave a governing building. She asked why, if there are already policies in place at the state level, is this ordinance necessary. Mr. Forbes stated that Ms. Buell is correct, however, this ordinance gives officers extra support. It gives the Village officers a closer-to-home policy to follow. He said that this gives the officers an extra layer of protection. Ms. Buell explained that she was here to better understand why the ordinance was necessary if there were already state-level policies in place. She added that at first reading of the ordinance, she was alarmed and wanted Council to consider if the ordinance was overstepping or overreaching since laws are already in place.

Mr. Gallagher stated he had a conversation with Ms. Garafolo about policies and she confirmed that the school was in the process of updating procedures to help protect the safety of the students. Mr. Gallagher said he had asked himself the same question if the Village is doing too much. He stated he also reached out to the Warren County Sheriff, and after speaking with them believes that this ordinance is necessary. Mr. Gallagher said that most of the time First Amendment auditors like to state case law and such, but with this, the Village will also have its own ordinance in place that has not gone to court.

Mr. Colvin asked if home rule applies to this instance. Mr. Forbes stated that as a municipality, they do have home rule authority to regulate this, but this is not a case where state law trumps municipal laws. Mr. Colvin asked if an individual is cited would they come to Mayor's Court? Mr. Forbes replied that if the individual is cited under this new code, then yes, they would appear in Mayor's Court.

At this time, a concerned citizen approached Council and stated he was in full approval of the ordinance and believes strongly that it is necessary. He said that there has been a First Amendment auditor that has visited five local schools causing one to be locked down for over two hours. He stated that the State does have a law in place to have an individual criminally trespassed off school property, but a specific individual must file the complaint, and rarely do individuals want to open themselves up to potential lawsuits. This ordinance takes that out of the picture and gives the Village Police and the school the tools to protect and take care of the students. He added he is very happy to see the Village being proactive.

At this time Mr. Gallagher called for a vote on the adoption of Ordinance 2023-045 as amended as an emergency.

Roll Call – 7 yeas

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Tabled Ordinances and Resolutions

None

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Executive Session

None

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All were in favor of adjourning at 8:39 pm.

Date: _____

Jamie Morley, Clerk of Council

Council Report

November 6, 2023

Chief Copeland

Manager

- Construction on the Franklin Road phase I project has begun. I provided photos of Center Point Energy doing depth investigations on their gas lines before the project begins. KT Holden is the contractor of this project and they have begun delivering materials as seen in the photos below for the waterline replacement, storm line repairs, and repaving of Franklin Road between SR42 and Old Stage Road. On October 19th I posted a public notice of this project, which can affect travel and parking for residents. A copy of the public notice has been attached for your review. KT Holden began cutting in the lines and installing the waterlines and valves on October 23rd. They started from SR42 and will be working their way up Franklin Road. They will be going block-by-block to help with the traffic flow.





- I want to thank the Colvin family and Dave Stubbs for the service they rendered to the community by hanging all the Christmas wreaths and swags on Main Street. They all did a great job and the Village looks very nice because of their sacrifice and hard work.



- Greg and Brian from the Maintenance Department began following the leaf pickup schedule on Monday, October 23rd. I have provided a copy of the schedule / map for your review. In addition, the information has been posted on the Webpage and Facebook.



- I have included the PY39 OPWC 2025 application scoring and ranking for the County projects. I submitted phase II of the Franklin Rd waterline and repaving project which received a score of 64. In the past that would have made the cut, but the PY39 projects throughout the County came in a lot higher than in the years past. I will explore other grants and/or increase the Village contribution for the PY40 OPWC to get a better score and ranking.
- The council will be voting on resolution #23-0047 to endorse Warren County Community Services as presented at the October 16th Council meeting. The support of municipalities in the County helps them to receive federal funds for the services they render to all the communities in the County. Warren County Community Services has created a great partnership with all the cities and villages to aid low-to-moderate income residents to improve their living conditions. We see the WCCC vehicles in the Village often helping several people here in Waynesville.
- Information about TextMyGov program has been included in your packet for your review. This is an enhanced media program to communicate with the public. It is basically on the same principle as the Amber Alert where it would give us the capability to send text messages to our residents that wish to receive Village alerts or notices. For example, we could send messages about water breaks and boil advisories, council meeting agendas, road closures, various construction and community projects (recycle rallies, drug takeback, trick-or-treat), leaf pickups, and so on. The program costs \$3,000.00 per year and it gives the public the option to opt out of the program at anytime if they no longer want to receive alerts or notices. We are seeking additional ways to disseminate information to the residents of Waynesville.
- The Village Council and Staff Christmas Party has been scheduled for December 8th beginning at 6pm. Additional information and plans will be provided on a later date.

Police

- I have included the October dispatched calls for service for your review. Please feel free to contact me with any questions or concerns.
- The October Mayor's Court report is provided and feel free to contact me or Ashley if you have any questions.
- Sgt. Denlinger's October Code Enforcement report is attached and feel free to contact him or I with any questions.

- The 2023 Sauerkraut Festival calls for service have been included for your review. The event was another success with no major issues or problems. I included a few photos of the event and feel free to contact me with any questions or concerns.



- We had the Police Department Command vehicle out to handout candy for Trick-or-Treat on October 31st. In addition, we had extra patrol out from 6pm – 8pm including McGruff. The Village was safe during the event with no issues to report.



- The Waynesville Police Department always participates in the Warren County drug takeback campaign. On October 30th, we transported three large boxes of prescription drugs to the Drug Enforcement Agency (DEA) with a combined weight of 105.5 lbs. as part of the National Take Back Initiative.

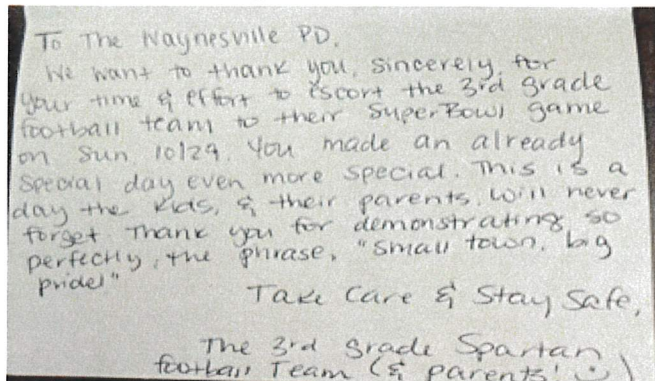


- Kenneth and Wende Grubbs dropped off “Cookies for a Cop” on Friday October 20th which were sponsored by Haven Lighting. Crossroads Women’s Group delivered a few baskets of cookies on October 24th and thanked the Waynesville Officers for their service. The Arnold family from Brookfield Drive dropped off donuts for the officers on October 25th. We thank them all for their support of the Waynesville Police Department.



- I have provided a copy of a card below and an attachment of an autographed photo that we received from the Waynesville Spartans third grade football team. We provided an escort for the team, parents and fans as they left for the Super Bowl on October 29th.

Congratulations on their second place finish in their division and we look forward to supporting them through their career as Spartans. I also want to report that the Spartans Varsity Football team is in the second round of the State playoffs for the Friday night game (11/3/23), Spartans boys and girls Varsity Soccers teams are in the regional finals on Saturday (11/4/23), and the Spartans Varsity Cross Country team is in the State finals meet on Saturday (11/4/23). Congratulations to all the teams on their achievements and good luck in the finals!



Public Notice

This notice is to inform the public of an upcoming construction project that is funded primarily by an Ohio Public Works Commission grant. The first phase of the Franklin Road waterline replacement and storm waterline repair project will begin mid to late October. This project is going to be in phases and could adversely affect your travel route and parking on Franklin Road between SR42 and Old Stage Road. We apologize for any inconvenience, and we are confident that the outcome will be appreciated. The final stage of the project will be resurfacing the street, and it is not scheduled to be paved until spring. We want to thank you in advance for your understanding as we continue to work on improving our community.

Sincerely,

Chief Copeland

PY39 2025 Application Scoring and Ranking
Approved by RPC 9/28/2023

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Jurisdiction	Projects	Scoring Questions Scores													Score	Actual cost	Grant Requested	Loan Requested	Accumulative Grant Request
		1	2	3	4	5	6	7	8	9	10	11	12	13					
City of Franklin	Cincinnati-Dayton Road Improvements	10	10	10	10	4	4	0	7	7	6	10	0	0	78.0	\$2,880,000.00	\$785,000.00		\$785,000.00
City of Lebanon	Glosser Road	10	10	10	10	0	10	0	7	7	4	5	0	0	73.0	\$3,303,948.00	\$900,000.00		\$1,685,000.00
WC Engineer's Office	Fields-Ertel Road Improvements	7	10	10	10	2	10	0	7	7	0	10	0	0	73.0	\$6,700,000.00	\$800,000.00		\$2,485,000.00
Deerfield Township	Kings Mills Improvements Phase IV	10	10	10	10	0	10	0	10	7	0	5	0	0	72.0	\$1,613,016.00	\$790,378.00		\$3,275,378.00
WC Engineer's Office	Mason-Morrow-Milgrove Bridge Replacement	10	10	10	10	0	10	0	7	7	0	5	0	0	69.0	\$1,800,000.00	\$882,000.00		\$4,157,378.00
City of Franklin	Beal Road Improvements	10	4	10	10	0	10	0	10	7	6	1	0	0	68.0	\$510,000.00	\$250,000.00		\$4,407,378.00
Maineville/Hamilton Township	Village/Township Joint Culvert Project	7	10	10	4	0	8	0	10	7	6	5	0	0	67.0	\$436,795.00	\$257,705.00	91,730.00	\$4,665,083.00
City of Lebanon	North Broadway Watermain	10	10	10	7	2	8	0	7	7	4	1	0	0	66.0	\$3,195,509.00	\$250,000.00		\$4,915,083.00
Wayne Township	Corwin Avenue Improvements	10	4	10	10	0	10	0	7	10	0	5	0	0	66.0	\$315,135.00	\$154,416.00		\$5,069,499.00
City of Mason	Snider Road Improvements	10	10	7	10	0	10	0	10	7	0	1	0	0	65.0	\$2,165,989.00	\$1,000,000.00		\$6,069,499.00
Waynesville	Franklin Street Watermain Replacement	10	10	10	2	0	4	0	10	7	6	5	0	0	64.0	\$1,300,850.00	\$1,027,670.00		\$7,097,169.00
Corwin	Stormwater Improvements	7	7	10	2	4	0	0	4	10	4	5	0	0	53.0	\$1,985,431.00	\$866,431.00		\$7,963,600.00
Morrow	Advanced Water Meter Replacement	4	7	10	7	0	4	0	7	7	4	1	0	0	51.0	\$1,200,000.00	\$948,000.00		\$8,911,600.00
Total																\$23,326,673.00	\$8,911,600.00	\$91,730.00	\$8,911,600.00

CALLS FOR SERVICE

From Date: 10/01/2023 12:00:00am

To Date: 10/31/2023 11:59:59pm

Type Description	Count
911 Hangup / Silent	8
Alarm	14
Attempt to Locate	2
Burglary - Past	1
Business Check	80
Citizen Assist	10
Civil Process	4
Criminal Damaging - Past	1
Criminal Warrant	6
Disorderly Conduct/Intox Subj	1
Dispute - Neighbor/Tenant	3
Escort	5
Extra Patrol	208
Fire - Electric Hazard	1
Fire - Fire Alarm	4
Fire - Gas Leak/Odor	1
Fire - Hazmat Incident	1
Fire - Outdoor Fire	1
Fire - Service Call	1
Fire - Structure Fire	2
Follow Up Investigation	11
Lock Out	7
Medical	34
Mental Disorder	2
Narcotics Complaint	1
Noise Complaint	1
Notification Only	2
Open Door/Window	1
Parking Complaint	5
Phone Call	15
Prisoner Transport	1
Pursuit	4
Recovered Property	2
Road Hazard/Disabled Vehicle	7
Special Detail	5
Suspicious Person	5
Suspicious Vehicle	9
Theft - Past	3
Traffic Crash	2
Traffic Stop	40
Trespassing	3
Unknown Nature	3
Vehicle Theft - Past	1
Warrant Confirmation	2
Well Being Check	5
TOTAL	525

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for October 2023

Page : 1
Report Date : 11/01/2023
Report Time : 14:46:08

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
COMPUTER FUND	\$342.00	\$7,137.00	\$5,049.00
LOCAL COSTS	\$1,391.00	\$30,336.00	\$22,072.00
Additional Costs	\$0.00	\$175.00	\$97.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$4,325.00	\$75,842.14	\$58,807.35
Fees			
Fees	\$100.00	\$1,510.95	\$1,966.55
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$-273.68	\$0.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$390.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$6,158.00	\$114,727.41	\$88,381.90
State Revenue From:			
Court Costs			
VICTIMS OF CRIME	\$342.00	\$7,064.00	\$5,018.20
DRUG LAW ENFORCEMENT FUND	\$126.00	\$2,698.50	\$1,872.50
INDIGENT DEFENSE SUPPORT FUND	\$940.00	\$19,740.00	\$14,105.00
Fees			
Fees	\$0.00	\$60.00	\$60.00
Total to State:	\$1,408.00	\$29,562.50	\$21,055.70
Other Revenue From:			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$54.00	\$1,156.50	\$802.50
Restitution			
Restitution	\$0.00	\$597.27	\$1,509.44
Total to Other:	\$54.00	\$1,753.77	\$2,311.94
TOTAL REVENUE *	\$7,620.00	\$146,043.68	\$111,749.54
*Includes credit card receipts of	\$1,965.00	\$39,724.11	\$33,946.00

END OF REPORT

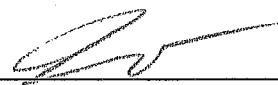
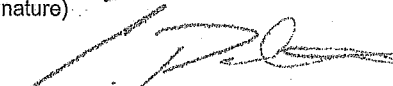
RECEIPT FOR CASH OR OTHER ITEMS

TO: (Name, Title, Address (Including ZIP CODE), if applicable): <i>Waynesville PD</i>		CASE NO. <i>6FLL-24-9459</i>	G-DEP
FROM CLAIMANT (IMPREST ONLY): NAME GROUP		FILE TITLE <i>National Take Back Initiative</i>	
DIVISION/DISTRICT OFFICE <i>Detroit FD / Dayton PD</i>		DATE <i>10/30/23</i>	
EXTENSION APPROVAL		CS NUMBER	
APPROVER		CALENDAR YEAR CAP	
DATE EXTENDED THROUGH:		LIFETIME CAP	
		Title (and printed name/date if not signed digitally)	

I hereby acknowledge receipt of the following described cash or other item(s), which was given into my custody by the above named individual.

AMOUNT or QUANTITY	DESCRIPTION OF ITEM(S)	PURPOSE (If Applicable)
<i>3 Boxes</i>	<i>105.5 lbs.</i>	<i>17.11 Take Back</i>
<i>Nothing Further</i>		

First Level Approver	Title (and printed name/ date if not signed digitally)
Second Level Approver, if any	Title (and printed name/ date if not signed digitally)
Third Level Approver, if any	Title (and printed name/ date if not signed digitally)
Additional Approver, if any	Title (and printed name/ date if not signed digitally)

RECEIVED BY (Signature) 	NAME, TITLE and DATE <i>J. Hilderbran, A/GS 10/30/23</i>
WITNESSED BY (Signature) 	NAME, TITLE and DATE <i>C. Delaney, SA 10/30/23</i>

DOCUMENT NUMBER / FISCAL INFORMATION



Mikey #61
 Lincoln #15

Pay 18

Toby #4

Max #19

Jackson #65

Lint #1

West #22

Kyle #20

Colton #5

Coleton #7

Max #11

Primo #81

Silas 50 #

Jordan Hunt #32

Drew #51

Reid #44

Joe #18

Xavier Kyle #53

Andy #55

ing meso #2

Dylan #99

Aide #45

Grady #10



TextMyGov
P.O. Box 3784
Logan, Utah 84323
435-787-7222

Partnership Proposal

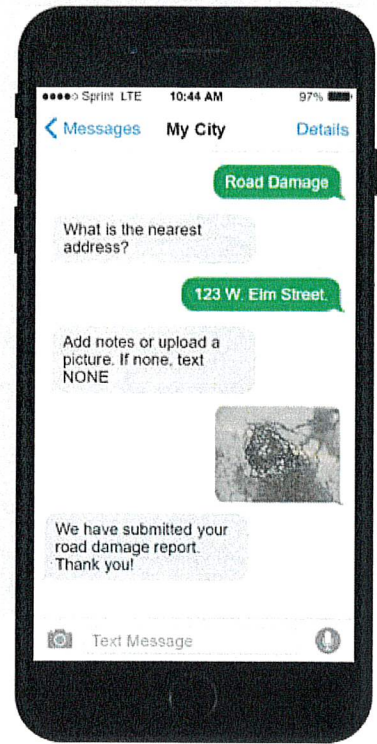
Introducing TextMyGov

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, *97% of smartphone owners text regularly.*

The technology analysts at Compuware reported that *80 to 90% of all downloaded apps are only used once and then eventually deleted* by users.



TextMyGov Solutions: *Communicate, Engage, Boost Website Traffic, Track, and Work*



Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



Boost Website Traffic

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.

Implementation

Getting Started

After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

Configuration

The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

Media Kit

Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

Unlimited Training and Support

After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.

Subscription Cost Breakdown

This quote represents a subscription to TextMyGov with an initial TERM of two years. The agreement is set to automatically renew after the initial TERM. Support and services fees may increase in subsequent years, but will increase no more than 5% per year. See below for the package price and other details.

Terms and conditions can be printed and attached as Exhibit A or viewed at www.TextMyGov.com/terms

Prepared for:

Waynesville
1400 Lytle Road, Waynesville, OH
45068, USA
Jamie Morley

Prepared by:

Trey Riser
Account Executive
P.O. Box 3784
Logan, UT 84323

Package	Package Price	Billing
TextMyGov Package includes: <ul style="list-style-type: none"> • TextMyGov Web-Based Software • Local Phone Number • Short Code Number (for outgoing messages) • Unlimited Users • Unlimited Departments • Unlimited Support for Every User • 10 GB Managed online data storage • 25,000 Text Messages per year 	\$3,800 \$3,000	Annual
Implementation/Setup Fee	\$1,900 \$1,500	One Time
Total (First Year):	\$5,700 4,500	First Year
Total (Ongoing):	\$3,800 \$3,000	Annual

Notes:

1. This is a two-year contract. After the initial two years, the contract can be canceled by providing 60-day written notice.
2. After the initial two-year contract, the agreement will revert to a year to year.

3. Customer is required to put TextMyGov widget on the Agency's Web Home page.
4. This agreement and pricing were provided at the customer's request and are good until 12/8/2023.
5. Customer is required to provide copy of W-9

Additional Services

TextMyGov provides additional applications and services that can be purchased as part of the TextMyGov solution. These can be added to the customer's annual* cost, upon request.

Enhanced Media & Care Package – Marketing materials and expert implementation to promote and optimize TextMyGov, see us here for additional information- https://textmygov.com/enhanced-media-care/	Price based on Population	Annual
Additional Storage – Each unit of storage contains an additional 100 GB.	\$250	Annual
Additional text messages – Additional text messages can be purchased at any time. (\$750 for 100,000), (\$550 for 50,000), (\$300 for 25,000)	Price based on amount of text messages	Annual

Agreement Confirmation

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Billing Information

Billing Contact Name:

Title: _____
Email: _____
Office Phone: _____
Address: _____
(Please attach copy of W-9 or Tax Exemption form. Must include FEIN #.) _____

Agreement Signature

Name: _____
Title: _____
Date: _____
Signature: _____

Widget Contact

Name: _____
Title: _____
Email: _____
Phone: _____

(This person is responsible for placing the TextMyGov widget (see options-[Widget | TextMyGov Support](#)) on the agency's website within 60 days of the agreement signature. The TextMyGov widget will remain on the agency's website for the duration of the agreement. If the widget is not placed on the City/County website within 60 days, the Agency agrees to pay an additional \$1,000 towards setup costs (this is to cover TextMyGov's time).

Twilio Contact Authorization

Twilio Authorized Contacts

Employee Name (1): _____
Email: _____
Phone Number: _____
Job Position: _____
Business Title: _____

Employee Name (2): _____
Email: _____
Phone Number: _____
Job Position: _____
Business Title: _____

I confirm that my nominated authorized representatives agree to be contacted by Twilio.

RESOLUTION NO. 2023-047

A RESOLUTION ENDORSING WARREN COUNTY COMMUNITY SERVICES, INC. (WCCS) TO RECEIVE FEDERAL DESIGNATION AS WARREN COUNTY'S COMMUNITY ACTION AGENCY AND DECLARING AN EMERGENCY

Whereas, Community Action Agencies were established as part of President Johnson's War on Poverty and are locally controlled agencies designed to meet local needs; and

Whereas, each county must be served by a Community Action Agency and the Community Action Commission of Warren County (now WCCS, Inc.) became a delegate agency of SCOPE (now Miami Valley Community Action Partnership) in 1975; and

Whereas, 14,548 Warren County citizens live in poverty, including 5,819 Warren County children; and

Whereas, WCCS, Inc. has provided services to Warren County since 1966 and in that time has assisted thousands of families in poverty, putting them on a path towards self-sufficiency; and

Whereas, WCCS, Inc. provides programming and services in the following areas: early childhood education, affordable, high-quality childcare, aging and elderly housing, nutrition, socialization, and care coordination, energy, rental, and emergency assistance, high school workforce development, transportation, adult literacy, and meaningful volunteerism; and

Whereas, WCCS, Inc. finds solutions and support for nearly 10,000 individuals and families a year; and

Whereas, federal Community Services Block Grant dollars for Warren County have been passed through Miami Valley Community Action Partnership to WCCS, Inc. for 48 years, causing WCCS, Inc. to lose significant administrative support to fulfill our mission; and

Whereas, WCCS, Inc. has the staff, expertise, and resources needed to serve Warren County and our partner agencies without interruption.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the Village of Waynesville, Warren County, Ohio, unanimously supports WCCS, Inc. in receiving the designation as the Community Action Agency for Warren County.

Section 2. That this Resolution is hereby declared to be an emergency measure necessary for the preservation of the public health, safety and welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to adopt endorse the designation at the earliest possible date.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor

ORDINANCE NO. 2023-048

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH BUCKEYE POWER SALES FOR MAINTENANCE OF GENERATORS AT THE WELLFIED

WHEREAS, the Village has determined that it is in the best interest of Village operations to obtain professional services related to generator maintenance; and

WHEREAS, Buckeye Power Sales has provided a proposal for said services; and

WHEREAS, the Village desires to enter into an agreement with said vendor for such services.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the Village Manager is hereby authorized to enter into a contract with Buckeye Power Sales for professional maintenance services related to generator maintenance pursuant to the terms of the proposal attached hereto and incorporated herein by reference.

Section 2. That the Finance Director is hereby authorized to pay Buckeye Power Sales in accordance with the terms and specifications attached hereto and incorporated herein by reference.

Section 3. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor



Planned Maintenance Agreement Quote

Page 1

Bill-to Customer No. C00463700
Village Of Waynesville
1400 Lytle Road
Waynesville, OH 45068
USA

Buckeye Power Sales Co., Inc.

4992 Rialto Road
West Chester, OH 45069
USA

Phone No. 513.755.2323
Fax No. 513.755.4515

Contact Brian Keith
Phone No. 513-502-1958
E-Mail bkeith@waynesville-ohio.org
Salesperson Marissa Maloney
Description Prepaid Agreement - 3YR

Quote No. PMA1050403
Accept Before 11/15/23
Renewal Date 12/01/23
Invoice Period Year
Annual Amount 1,465.00
Contract No. PMA1033270
Contract Type Contract Renewal

~ 3 Year Prepaid Planned Maintenance Agreement 12/01/23-11/30/26 ~
Agreement Locks Rates for 3 Years
Agreement Includes Annual Major and Minor Services
Agreement Includes Annual Fuel Analysis
Agreement Includes Annual Coolant Analysis
Agreement Includes Annual Oil Analysis
Agreement Includes 3rd Year Battery Replacement
Battery Cost is Spread Across the 3 Years of the Agreement
~ Service Cycle ~
March-Minor Service
September-Major, Fuel, Coolant, Oil Analysis and Battery Replacement in 3rd Year

We propose to furnish the materials and labor in accordance with the Buckeye Power Sales Co., Inc. Planned Maintenance Agreement Terms & Conditions

Ship-to Address

Village of Waynesville - Well Field
7198 US 42 N
Waynesville, OH 45068

EQ1040859	230REOZJE - 230 kW 60 Hz	KH230REOZJE	33C3GMHJ0005	1,465.00
Total				1,465.00

Customer Signature Line

PO # _____

Sign _____

Print _____

Date _____

Please do not pay the total indicated on this Quotation as it does not include the applicable sales tax. A separate invoice will be sent for payment once the signed agreement has been returned to BPS.

BUCKEYE POWER SALES CO., INC.

PLANNED MAINTENANCE AGREEMENT TERMS & CONDITIONS

ARTICLE ONE: TERM OF CONTRACT

- 1.01 This Agreement shall commence on the date first written and shall continue for a period of one year (unless otherwise specified).
- 1.02 For services rendered under this proposal, Customer agrees to pay Servicing Agent in advance of performance of services.
- 1.03 Rates for extended years shall be determined at the beginning of each billing cycle.
- 1.04 Replacement parts will be billed at prices prevailing at time of use.
- 1.05 Emergency service between scheduled services and/or load test services will be provided at rates in effect at the time of service for labor, parts and travel.

ARTICLE TWO: REMEDIES FOR BREACH

- 2.01 In the event Servicing Agent and/or its employees/agents negligently fail to perform the Planned Maintenance Services outlined herein, the failure of which directly causes property damage, the sole remedy available to Customer shall be the replacement or repair of property with property of equal quality and value. This applies only to the Generator(s) and/or Automatic Transfer Switch(es).

- 2.02 Servicing Agent is not responsible for any consequential damages, lost profits or any damages or losses.
- 2.03 Servicing Agent shall not be responsible for failure to render the service due to causes beyond its control including labor strikes, labor disputes, acts of God, etc., or consequential damages.

ARTICLE THREE: TERMINATION OF AGREEMENT

- 3.01 Either party may terminate this Agreement by giving sixty (60) days written notice to the other party
- 3.02 This Agreement shall terminate automatically on the occurrence of any of the following events:
 - Bankruptcy or insolvency of either party
 - Sale of the business of either party
 - Death or dissolution of either party
 - Assignment of this Agreement by either party without consent of the other party
 - Acts of God
 - Impracticability and/or impossibility of performance
- 3.03 This Agreement supersedes any and all agreements, both oral and written, between the parties with respect to the rendering of services by Servicing Agent for Customer, and contains all of the covenants and agreements between the parties with respect to the rendering of these services in any manner whatsoever. Each party acknowledges that no representations, inducements, promises, or agreements, written or oral, have been made by either party or by anyone acting on behalf of either party, that are not embodied in this Agreement. Any modification of this Agreement will be effective only if it is in writing signed by the Servicing Agent.
- 3.04 Customer agrees to defend, indemnify and hold Servicing Agent, its directors, officers and employees ("Indemnitees") harmless from and against any and all claims, losses, costs, expenses, attorney's fees and liabilities ("Claims") arising out of or related to the goods and services relating to this agreement.
- 3.05 If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorney's fees in addition to any other relief to which that party may be entitled. The attorney's fees may be set by the court in the same action or in a separate action brought for that purpose.
- 3.06 This Agreement will be governed by and construed in accordance with the laws of the State of Ohio.

ARTICLE FOUR: SERVICES TO BE PERFORMED BY SERVICING AGENT

- 4.01 Servicing Agent agrees to provide labor, test equipment and/or replacement parts so as to perform Planned Maintenance, on equipment owned and/or operated by Customer. In performing its Planned Maintenance Program, Servicing Agent shall make scheduled visits consisting of the services outlined in the proposal as defined in this article
- 4.02 **Periodic Service**
 - Services provided in each Servicing Agent's maintenance trip will include the following:
 - Inspect air cleaner
 - Test antifreeze and adjust
 - Check coolant level
 - Inspect belts and hoses as required
 - Check engine heater operation
 - Check generator set for fuel, oil, coolant leaks
 - Check air intakes and outlets
 - Check transfer tank operation
 - Drain exhaust line
 - Inspect silencer
 - Check battery charger operation and charge rate
 - Check battery electrolyte levels and specific gravity
 - Clean battery terminals as necessary
 - Check generator output voltage and adjust as necessary
 - Emergency system operation without load transfer
 - Frequency check/governor adjustment, as required
 - Check transfer switch and accessory operation (subject to owners approval and availability during service visit)
 - Check engine alternator charge rates
 - Check engine and generator gauge and indicator operation
 - Check generator set controller operation including shutdown functions
 - Perform engine checks per manufacturer's recommendations

BUCKEYE POWER SALES CO., INC.

PLANNED MAINTENANCE AGREEMENT TERMS & CONDITIONS (continued)

4.03 Annual Maintenance

- Services provided in Servicing Agent's annual maintenance trip will include items listed in Section 4.02 and the following:

- Lube, oil and filter(s) change
- Fuel filter(s) change
- Engine tune-up with parts for gas or gasoline engines (per the manufacturer's service intervals) Additional pricing will apply if performed, by request of customer, outside of the manufacturer's recommended service intervals.

*Battery replacement will be quoted at recommended intervals and invoiced at an additional charge. This charge is over and above the price of the Planned Maintenance Agreement unless otherwise specified and/or included in the Planned Maintenance Agreement.

4.04 Third Year Maintenance (only if specified)

- Services provided in Servicing Agent's Third Year Maintenance Trip will include the items listed in Sections 4.02, 4.03, and the following:

- Replace air filter(s)
- Replace coolant
- Replace belts
- Replace radiator cap
- Replace coolant hoses

4.05 Load Bank Service (only if specified as "Additional Services")

- Customer and Servicing Agent agree that a load bank test service will be provided annually for a period of time as stated in the proposal. Servicing Agent's load bank test will be performed utilizing portable resistive load banks at unity power factor. Test to be performed in accordance with usual and customary practice as defined by applicable code.

4.06 Servicing Agent agrees to perform Planned Maintenance to Customer's equipment in accordance with the Methods and Time Table set forth. No services or materials are under this Agreement unless specifically referred to herein.

4.07 **THIS AGREEMENT DOES NOT RELIEVE THE CUSTOMER OF PERIODICAL CHECKS AND TESTING AS OUTLINED IN THE MANUFACTURER'S SERVICE MANUAL.**

4.08 **This Planned Maintenance Agreement is not a guarantee of equipment availability.**

RESOLUTION NO. 2023- 049

A RESOLUTION AMENDING THE APPROPRIATIONS FOR THE VILLAGE OF WAYNESVILLE FOR CALENDAR YEAR 2023 AND DECLARING AN EMERGENCY

WHEREAS, the Village Council of the Village of Waynesville previously passed an appropriation resolution for calendar year 2023; and

WHEREAS, the Village Finance Director has recommended to the Village Council that there be certain amendments to the appropriation resolution to be in full compliance with the Ohio Revised Code;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF WAYNESVILLE, _____ ELECTED MEMBERS THERETO CONCURRING THAT:

Section 1. The appropriations for the Village of Waynesville are amended as set forth in Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The amendments are the recommendation of the Finance Director.

Section 3. This Resolution is hereby declared to be an emergency necessary for the health, safety, and welfare of the Village of Waynesville and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the specific reason of complying with the Revised Code of the State of Ohio and audit standards of the State of Ohio.

Adopted this _____ day of _____ 2023.

Attest: _____
Clerk of Council

Mayor

RESOLUTION NO. 2023-049

SUPPLEMENTAL REVENUE					
FUND	ACCOUNT	DESCRIPTION	CURRENT AMOUNT	SUPPLEMENTAL REVENUE	NEW BALANCE
2062	000	OPWC Third Street Grant Fund	0	\$545,851.13	\$545,851.13
2063	000	OPWC Franklin Phase I Grant Fund	0	\$597,866.23	\$597,866.23
2052	000	Federal Grant Fund	0	\$499,750.00	\$499,750.00
				\$1,643,467.36	\$1,643,467.36

INCREASING APPROPRIATIONS					
FUND	ACCOUNT	DESCRIPTION	CURRENT AMOUNT	AMOUNT TO ADD	NEW BALANCE
1000		General	\$1,369,400.00	\$499,750.00	\$1,869,150.00
2062	000	OPWC Third Street Grant Fund	0	\$545,851.13	\$545,851.13
2063	000	OPWC Franklin Phase I Grant Fund	0	\$597,866.23	\$597,866.23
2052	000	Federal Grant Fund	0	\$499,750.00	\$499,750.00
			\$1,369,400.00	\$2,143,217.36	\$3,512,617.36

ORDINANCE NO. 2023-050

**AUTHORIZING COMPENSATION IN LIEU OF HEALTHCARE BENEFITS
FOR VILLAGE EMPLOYEES FOR THE 2024 BENEFIT YEAR**

WHEREAS, the Village currently offers healthcare benefits to all full-time employees; and

WHEREAS, the Village desires to authorize compensation in lieu of these benefits for employees making such an opt out election and are able to provide reasonable evidence that they and their dependents are covered by health care insurance during the opt out year.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville,
_____ members elected thereto concurring:

Section 1. The Village of Waynesville hereby authorizes additional compensation of \$250 per month to full-time employees who elect to decline to participate in the Village offered medical health plan, with such compensation to be paid in one lump sum payment at the end of each calendar year. This payment can be prorated for individuals who take advantage of this program during the course of the year.

Section 2. That the Finance Director is authorized and directed to administer such a compensation program.

Section 3. That the Finance Director is hereby authorized to make payments in accordance with such program, with all payments being made subject to all regular and customary withholdings consistent with all other forms of compensation.

Section 4. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor

ORDINANCE NO. 2023-051

RATIFYING AND ACCEPTING PLANS FOR DENTAL, VISION, AND LIFE INSURANCE FOR VILLAGE EMPLOYEES AND DEPENDENTS

WHEREAS, Council for the Village of Waynesville desires to offer dental, vision, and life insurance coverage with the amounts and method of coverage to be ratified and accepted by Council; and

WHEREAS, Council desires to ratify and accept said amounts and method of coverage.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the amounts and methods of coverage for dental, vision, and life insurance, as set forth in Exhibit "A" attached hereto and incorporated herein by reference, are hereby ratified and accepted effective January 1, 2024.

Section 2. That the Village Manager is hereby authorized to execute any and all documents, contracts, and agreements related to said coverage.

Section 3. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor



September 1, 2023

BROKER COPY

MR. GARY COPELAND
VILLAGE OF WAYNESVILLE
1400 LYTTLE RD
WAYNESVILLE, OH 45068-8482

DEAR MR. GARY COPELAND:

Thank you for choosing VSP® Vision Care — and for your continued business. Putting your employees first and guaranteeing their satisfaction is easy, when we have partners like you.

As the only national not-for-profit vision company, we're committed to giving your employees:

- **Lowest employee out-of-pocket costs** — employees' #1 priority in a vision plan.
- **Exclusive Member Extras.** offers you won't find anywhere else — only VSP members can save more than \$2,500 on vision, hearing, medical, and lifestyle services.
- **World class service** — the highest customer satisfaction in the industry, 15 years in a row.

Your VSP plan automatically renews on **January 1, 2024** and **no action is required** to continue to receive consumers' #1 choice in vision care.

Group Name/Number:	VILLAGE OF WAYNESVILLE / 30080616
Renewal Period:	January 1, 2024 - December 31, 2025
Current Plan Frequency:	12 / 12 / 12
Current Copay:	\$10 Exam / \$25 Materials
Current Allowance:	\$130.00 Retail Frame / \$130.00 Elective Contact Lenses
Current Rates:	\$13.61 / 22.92 / 23.40 / 37.73
Renewal Rates:	\$13.61 / 22.92 / 23.40 / 37.73

Rates include all applicable taxes and health assessment fees known as of the date of your renewal.

Please let me know if you have any questions about your VSP plan or would like to see additional options to enhance your benefit or lower your premium. Please contact me at the number below and I can assist you.

Thank you,

Victoria McLallen (800) 216-6248

cc: JAMES F HOUGH
RALPH E WADE INSURANCE AGENCY
PO BOX 217
SPRINGBORO, OH 45066-0217

CMI CS Team

**A Proposal of Employee Benefits from The Hartford for the
U.S. Employees of**

Village of Waynesville

Life and Accidental Death & Dismemberment Insurance

Presented by:

James Hough

Proposal valid until November 1, 2022



Village of Waynesville

Basic Employee Life and AD&D

Class Description(s):

All Full-time Active Employees

Full Time Eligibility: 30 hours per week

Feature	Description			
Benefit Schedule	Flat \$50,000			
Guaranteed Issue	Equal to Benefit Amount			
Benefit Reduction Schedule	35% @ 65 and 50% of Original Amount @ 70*			
Continuity Of Coverage	Enhanced			
Life Disability Provision	Premium Waiver to Normal Retirement Age if Disabled Prior to 60			
Premium Waiver Elimination Period	9 Months			
Living Benefit Option (Accelerated Benefit)	12 Months Life Expectancy, 80% of Benefit (Total Basic and/or Supplemental Acceleration may never exceed \$500,000)			
Life Portability Option	Portability Plus			
EE Port Maximum Amount	\$250,000			
EE Port Guaranteed Issue	\$250,000			
Conversion	Included			
Military Leave Of Absence Continuation	12 Weeks			
ACCIDENTAL DEATH & DISMEMBERMENT (AD&D)	Matches Basic Life Benefit			
Employee Contribution	Non-Contributory			
Participation Requirement	100% of Eligible Employees			
Initial Rate Guarantee Period	2 Years <i>EFFECTIVE 1-1-2023</i>			
Rate Summary				
Coverage Category/Class	No of Lives	Rate Basis	Volume	Monthly Premium
LIFE	11	\$0.131 Per \$1,000 Employee	550,000	\$72.05
ADD	11	\$0.039 Per \$1,000 Employee	550,000	\$21.45

*Reminder - Compliance with ADEA is the responsibility of the Employer. Please consult your legal counsel to determine if this schedule complies with ADEA guidelines.



Village of Waynesville

Basic Dependent Life

Class Description(s):

All Full-time Active Employees

Full Time Eligibility: 30 hours per week

Feature	Description			
Spouse Benefit Schedule	\$5,000 not to exceed 50% of the Employee Basic Life Insurance.			
Spouse Guaranteed Issue	Equal to Benefit Amount			
Living Benefit Option (Accelerated Benefit)	None			
Child Benefit Schedule	15 days to 19 - \$2,500			
Student Extension To Age	25 Years			
Waiver Of Dependent Premium	Included. Applies if Employee Qualifies for Premium Waiver			
Life Portability Option	Portability Plus			
SP Port Maximum Amount	\$50,000			
SP Port Guaranteed Issue	\$50,000			
CH Port Maximum Amount	\$10,000			
Conversion	Included			
Rate Summary				
Coverage Category/Class	No of Lives (TBD)	Rate Basis	Volume (TBD)	Monthly Premium (TBD)
LIFE		\$1.671 Per Dependent Unit		



ORDINANCE NO. 2023-052

ESTABLISHING A HEALTH REIMBURSEMENT PLAN FOR VILLAGE EMPLOYEES AND AUTHORIZING RELATED PAYMENTS

WHEREAS, Council for the Village of Waynesville has always desired that all regular full-time employees be covered by medical insurance; and

WHEREAS, as part of the medical coverage, the Village desires to provide a health reimbursement program; and

WHEREAS, all funds for the health reimbursement program have been or will be properly appropriated; and

WHEREAS, Council further desires to express its intent make certain contributions to the health reimbursement program.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring that:

Section 1. That the Council for the Village of Waynesville hereby ratifies the health reimbursement program and related payments as set forth below:

Individual Plans	Family Plans
First \$3,000 Village pays 100%	First \$6,000 Village pays 100%
Next \$2,000 Village pays nothing	Next \$2,000 Village pays nothing

Section 2. That the Village Manager is further authorized to execute any and all documents necessary for the administration of this program.

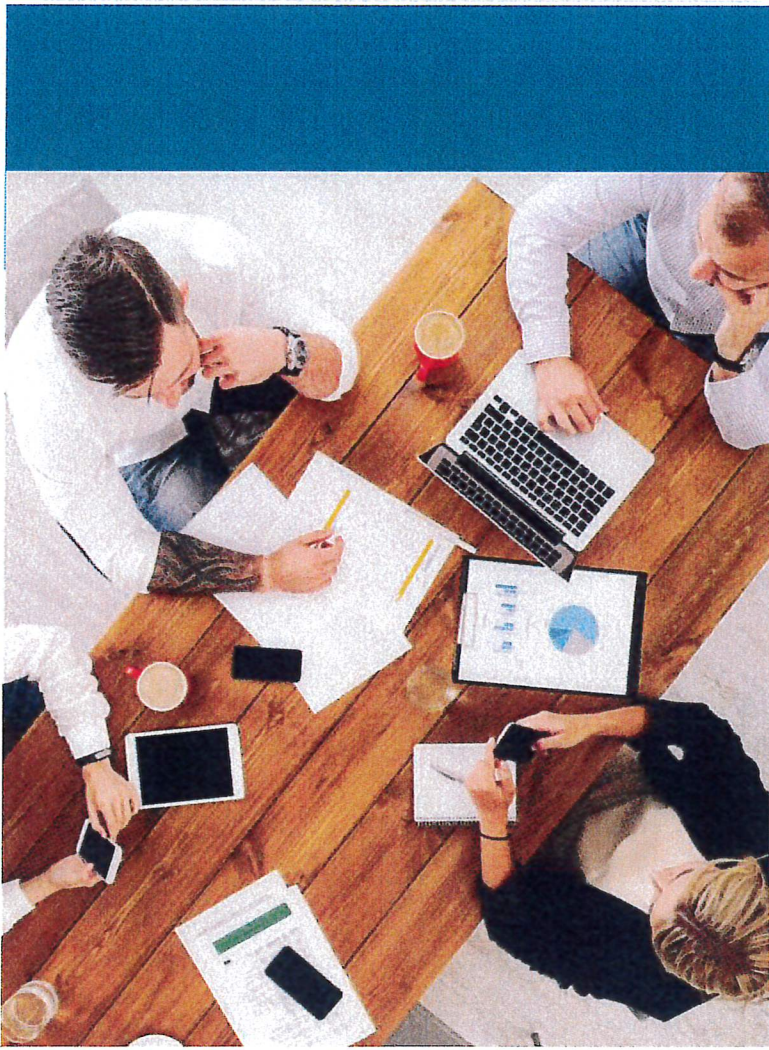
Section 3. That the Finance Director is hereby authorized to make any and all payments as described above.

Section 4. That this Ordinance Shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor



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Keep it BASIC.

basiconline.com





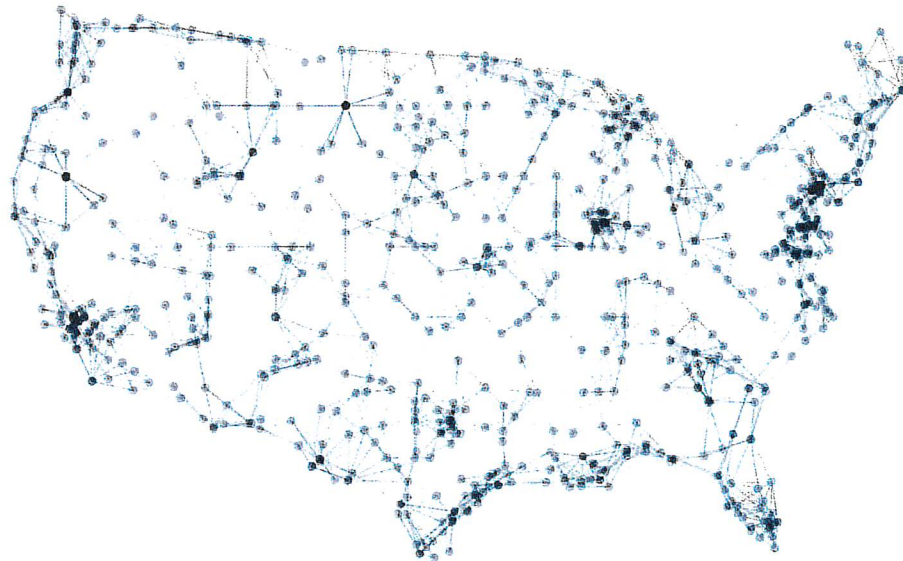
HR solutions should be simple. Keep it BASIC.

Company Summary

About Our Company

Established in 1989, BASIC has grown into one of the largest TPAs in the nation, servicing over 20,000 employers nationwide. BASIC provides an HR ecosystem to employers and health insurance agents/brokers. Paired with our experienced staff, BASIC's proprietary software and solutions allow employers to control costs, manage risks, and maintain flexibility. **HR solutions should be simple. Keep it BASIC.**

Serving Clients Coast to Coast for over 30 Years



Commitment to Service

BASIC's commitment to service is in the numbers. We manage our processes and quality by measuring the key metrics of our operations. With below average industry hold times, an FSA and HRA claim accuracy rate of 99.95%, and an average claim processing time of 1 day; we understand that consistency is the key to success. Our integrated HR solutions paired with our commitment to service can provide full circle support for your business.

Certified Experts

Our industry certified account managers take the time to thoroughly understand your unique business environment. As Federal and State laws continue to evolve, it's reassuring to know an expert is simply a phone call away.



HR solutions should be simple. Keep it BASIC.

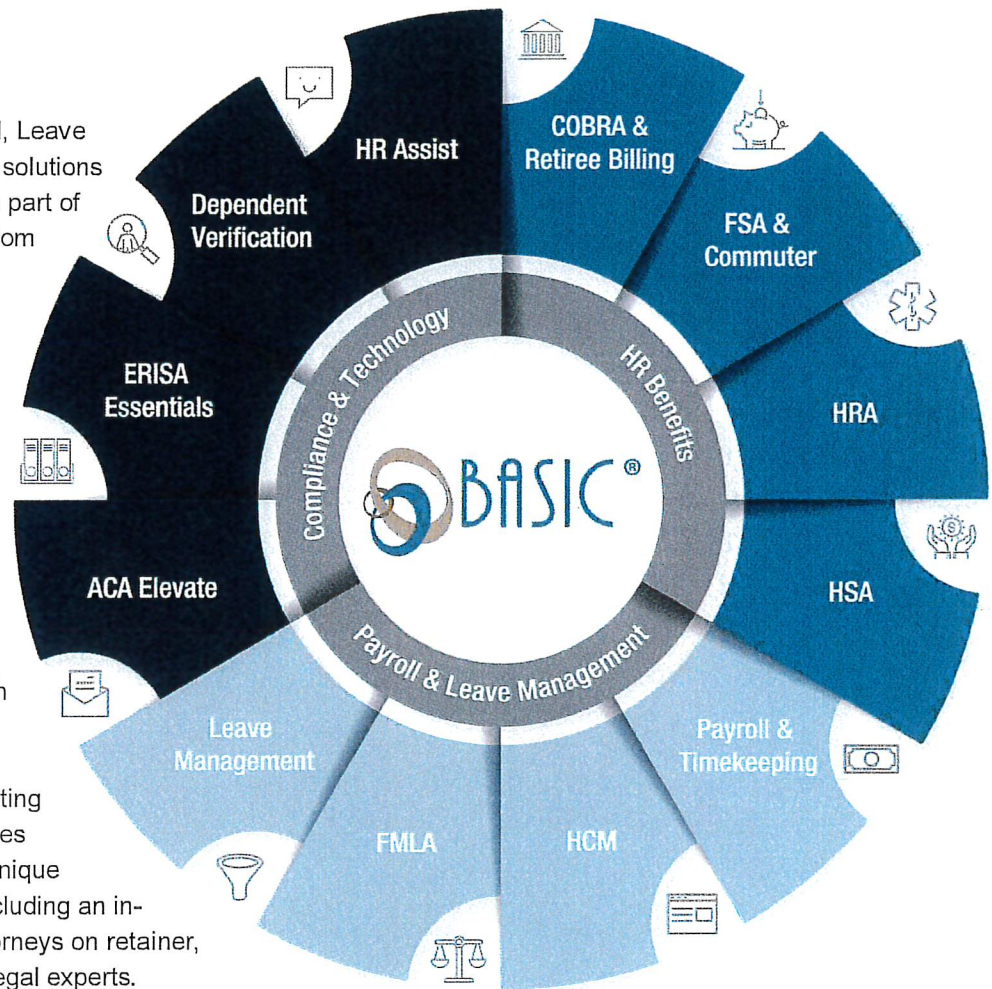
Why BASIC

Our Services

Our suite of HR Benefit, Payroll, Leave Management, and Compliance solutions are offered independently or as part of a platform of services. Our custom built FMLA, ACA, and Payroll Software were designed with our clients' needs in mind.

Guaranteed Compliance

BASIC is focused and dedicated to ensuring compliance for all our services, including staying up to date with changes in regulations, making necessary process and system improvements, and communicating changes to clients. BASIC utilizes experienced attorneys for the unique areas of service we provide, including an in-house attorney, two ERISA attorneys on retainer, and many other distinguished legal experts.



Awards and Honors

BASIC is committed to providing best-in-class service to our referral partners, clients we serve, and their employees.

- Awarded the Inc. 5000 Fast Growing Private Companies award four consecutive years
- Awarded the Service Award by the Independent Payroll Providers Association



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Testimonials

FSA

"We needed a quick implementation due to my LOA being moved up and BASIC was able to make it all happen. It was a very smooth transition. My contacts at BASIC are quick to answer any questions I have and are more than willing to help out when asked without question. I love that I can contact a person directly instead of having to log a service ticket and wait up to 48 hours for an answer."

- Fabio Perini North America, Inc.

FSA – HRA

"With over 6,000 employees it is essential to have an experienced, reliable, third party administrator. As our needs have grown, we trusted BASIC to provide more services. They now administer our Flex and HRA. A single administrator is much easier than dealing with several different TPA's. Their staff are truly experts in benefit administration and their response time is great!"

- Archdiocese of Indianapolis

HRA

"It has been a delight to work with BASIC. All of the areas of the company that I dealt have been extremely helpful. The transfer of information into the BASIC files was seamless; I have never experienced such a smooth transition. I highly recommend BASIC, they are ready to work with what you want rather than make you conform to their plan."

- America's Keswick

HRA - FSA

"We have worked with BASIC since 2003 and our Account Manager has always been able to assist me with questions that employees had concerning; dependent care reduction, eligibility with claims, new enrollment and renewal, the list goes on. We definitely appreciate the great customer service we receive from BASIC's FSA and HRA staff."

- Charter Township of Plymouth



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BASIC CONSUMER DRIVEN ACCOUNTS (CDA)

A Benefit Solution Like No Other...

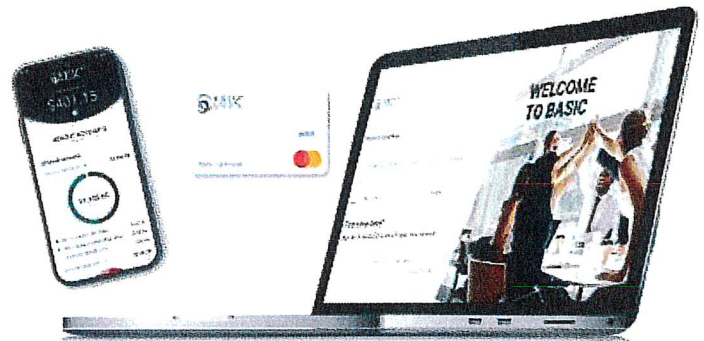
BASIC CDA's single sign-on solution allows you to manage all your benefit plans and benefit continuation services (like COBRA) on the same platform for the utmost convenience – no more switching between systems! Both employers and participants can log on to a single platform, online or from our mobile app, and see all their benefit accounts and COBRA plans in the same place.

With BASIC CDA, you have the power to create a custom benefit program tailored to your employees' specific needs. Choose from a wide range of healthcare benefit accounts like FSA, Simple HRA, or HSA, and combine them with Dependent Care, Transit, Wellness Rewards, and Education Reimbursement accounts!

One of the advantages of CDA is the flexibility to add new accounts to meet changes in regulations, business culture, employee benefit trends, or marketplace demands. The options are truly endless.

System Highlights

- ✓ **Recruit and retain employees by providing them access to over 30 in-demand and integrated benefit accounts.**
- ✓ **BASIC's one-stop solution provides benefit plan management and COBRA administration on the same platform – no more redundant systems, data entry, or wasted time!**
- ✓ **As regulations continue to change and your organizational needs evolve, you have the ability to turn on and off benefit plans that are fully integrated within the platform.**



One System

Employers and participants can access all plans, whether active benefits or continuation services, via web login or the BASIC benefits mobile app.



Better, More Responsive Service

Integration of all systems makes service requests easier and allows those requests to funnel into one customer service flow. Making administration straight-forward and response times more palatable.



First-Class Security

Features like biometric login and role-based access are standard to keep you and your participants safe and secure.





HR solutions should be simple. Keep it BASIC.

All Your Benefit Accounts in One Place

Experience the ultimate convenience of benefits management on a single system. Manage all your accounts including traditional benefits like FSA, HSA, and HRA, plus Fringe Accounts like Wellness, Home Office, Transit, and more! And now, manage COBRA and other benefit continuation services from the same platform. Gone are the days of logging in to multiple platforms for different benefits! This functionality is unique to the industry and makes benefits and COBRA administration easier than ever before!

Choose From 30+ Integrated Benefit Accounts to Create Your Plan...

Healthcare:

- Healthcare Flexible Spending Account
- Limited Purpose FSA
- Dependent Care FSA
- Health Savings Account

HRA:

- Medical HRA
- Retiree HRA
- ICHRA
- EBHRA
- QSEHRA
- Wellness HRA
- Healthcare Premium (NESP) Reimbursement Account
- Emergency Expense HRA

Wealth:

- Giving Savings Account
- Holiday Club Account

Fringe:

- Commuter Account
 - Parking Account
 - Transit Account
- Emergency Loan Account
- Employee Achievement & Award Account
- Accountable Plans Account
 - Home Office Account
 - Travel & Business Meals Account
 - Work Clothes Account
 - Workplace Tools Account
 - Professional Business Expense Account
- Lifestyle Reimbursement Account
 - Pet Reimbursement Account
 - Gender Reassignment Account
 - Fertility Account
- Wellness Reward Account
- Medical Travel Account

Education:

- Student Loan Reimbursement Account
- Tuition Reimbursement Account



Plus, easily add COBRA Administration all within this same platform. Ask your Regional Director to learn more!



HR solutions should be simple. Keep it BASIC.

The BASIC Card

Our benefits card is one of the most advanced, convenient cards on the market, giving participants the fastest, easiest way to access their benefit funds. The BASIC Card can be used anywhere MasterCard is accepted and eliminates the need for participants to pay out-of-pocket and submit reimbursement requests.

- At no additional cost to employers, participants receive a BASIC Card linked to access all their benefit accounts. They can have one benefit account or five, and a mix of unrestricted accounts and tax-advantaged accounts.
- Clients can designate the account payment order within their plan design.
- Our proprietary software ensures funds are withdrawn from the appropriate account with each card swipe with no delay to the transaction's processing time.
- We carefully program each employer's account parameters to auto-approve 85% of transactions, all within the guidelines of the IRS regulations.
- Participants no longer need to use two payment methods at checkout. The BASIC Card is smart enough to pay for eligible items from pre-tax benefit accounts and ineligible expenses (e.g., milk, gum, or other ancillary expenses) in the same transaction from a participant's MyCash account.



MyCash

BASIC's claims management is second to none in ease and speed. If a participant paid out-of-pocket for an eligible expense, they can submit a reimbursement request online or through the BASIC benefits app. The reimbursement funds are deposited directly into their MyCash account as soon as the reimbursement request is processed. No more waiting for a check or direct deposit.

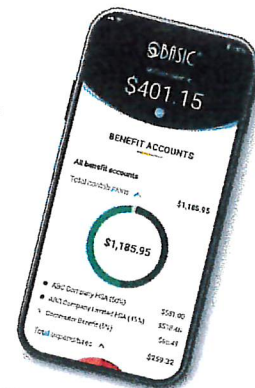
MyCash funds are reimbursed post-tax funds and not restricted.

- Participants can use MyCash funds with their BASIC Card anywhere Mastercard is accepted.
- Participants can also transfer funds from MyCash to personal savings or checking accounts with a one-time or recurring transfer based on their personal needs.
- Funds can also be withdrawn at an ATM once a PIN is established.

The BASIC benefits app

Participants can manage all their BASIC benefit accounts on the go with the BASIC benefits app.

- Total contribution and expenditures for all accounts and aggregated by account type
- Request reimbursement for out-of-pocket payments
- Expense eligibility check
- Mobile account alerts
- Participants can lock and disable their card in seconds if lost or stolen, and unlock the card if it's found
- The receipt repository allows participants to store benefits related receipts in one convenient place





HR solutions should be simple. Keep it BASIC.

Picture to Pay the Provider

In three quick steps, participants can have BASIC pay healthcare providers on their behalf with our "Picture to Pay" the provider feature. No paper, no postage, and no hassle for the participant.

1. Participants take a picture of the provider's bill
2. Submits the photo into the BASIC benefits app
3. BASIC verifies the eligibility and benefit account and then mails payment to the provider

Next Level Service

While BASIC harnesses the power of superior technology, we still believe in old-fashioned customer service like answering our phones. Even with our self-service features, participants often need to speak with a real person. Calling us is convenient on our toll-free direct customer service line, with below industry average hold times.

(Available between 9:00 a.m. – 7:00 p.m. ET Monday thru Friday)

- **Client Portal Self Service** – BASIC's CDA system offers clients the ability to easily perform routine functions on-demand. Examples include the ability to add, enroll and terminate employees in a benefit plan.
- **Client Portal Support Request** – If clients have a request regarding managing their benefit plan, we've added an internal ticketing system to replace unstructured emails. The Support Request function in the CDA system allows clients to submit requests, get a tracking number and received status updates from BASIC's CDA team in a timely manner.



Account Administration

- **Plan Design Assistance** - Whether we are helping you establish a new plan or taking over administration for an existing plan. Employers can select runout and/or carryover or rollover for unused funds remaining in the participant's account at the end of the plan year.
- **Electronic Files (EDI)** – We accept feeds from a wide variety of systems helping simplify enrollment, ongoing eligibility management, and payroll deductions.

Client Reports

- **Enrollment Report** – lists current participants enrolled by plan and election
- **Request Payment Detail Report**– lists claims paid for each employee (does not show service provider)
- **Funding Report**- provides benefit plan funding based on payment source and funding date
- **Point of Disbursement Report**- displays participant request for reimbursement claim activity for a given time period, specific to point of disbursement benefit plans
- **Participant Balance Summary** – list the balance summary reports for your participants. This enables clients to obtain on-demand information about participant contributions, requests, and balances.
- **Month End Statement Suite**: a suite of reports available to CDA clients providing financial confidence through transparency, accuracy, timeliness, and control.



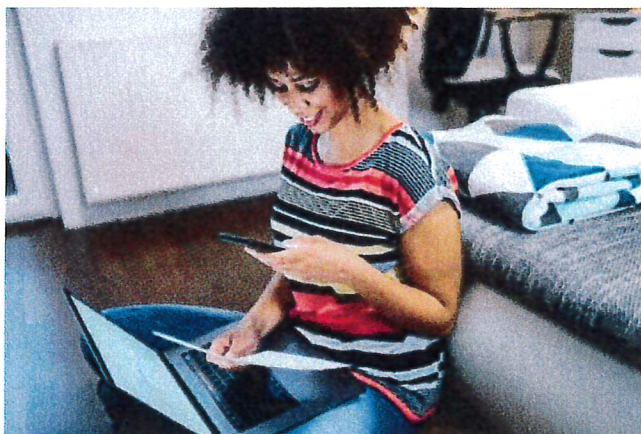
HR solutions should be simple. Keep it BASIC.

Simple Health Reimbursement Arrangement (HRA) Administration

A BASIC Simple Health Reimbursement Arrangement (Simple HRA) remains the top choice for employers who value complete plan customization to maximize their healthcare dollars. Employers determine contribution amounts and eligible expenses themselves to fit the specific needs of their workforce. While Simple HRAs are employer funded, they can still be a potential cost saver by stabilizing group health insurance premiums and improving participant healthcare decisions. Simple HRA funds are tax deductible for employers and tax free for participants. Help your employees save on rising healthcare costs by adopting your own custom BASIC Simple HRA.

Account Administration & Features

- **Plan Design Assistance** – Whether we are helping you establish a new plan or taking over administration for an existing plan, we conduct a thorough review. By doing this we can help you avoid implementing or continuing a plan design that is cumbersome or, even worse, discriminatory.
- **Varied Plan Designs** – Our Simple HRA can be paired with any type of health plan. Let us help you navigate the options and design a plan that works for your company culture and goals:
 - First Dollar Plans reimburse eligible out-of-pocket medical expenses, starting with the first dollar.
 - Comprehensive Plans offer design flexibility by categories of expenses for reimbursement eligibility, including co-pay, deductible, RX, coinsurance, dental, and vision. Any money left at the end of the year can be carried over to the next year, providing incentive not to use all their funds.
 - You decide if reimbursements are paid from their BASIC FSA or HRA plan first and we make sure there is no double dipping.
- **Guaranteed Compliance** – Our compliance experts ensure that your plan adheres to the ever-evolving regulations governing tax advantaged Consumer Driven Accounts.
- **Legal Plan Documents** – Complete plan documents are essential to protecting the favorable tax status of your plan. You will receive a customized Plan Document and Summary Plan Description (SPD) containing all required language under the HIPAA Privacy and Security Rule. You will receive amendments at no additional charge every four years or whenever a change is required by the Federal or State regulations or if your plan changes at your anniversary.





HR solutions should be simple. Keep it BASIC.

- **Summary of Benefits and Coverage (SBC)** – SBCs are provided to help employees and their family members make informed health coverage decisions by enabling them to compare plans.
- **IRS Form 5500** – Provided annually for required HRA plans.
- **Non-Discrimination Testing** - If applicable to the CDA accounts administered by BASIC, non-discrimination testing will be included as part of the service. Here are the 3 standard tests included:
 - Key Concentration 25%
 - Dependent Care 55% Average Benefits Test
 - Dependent Care 5% Owners
 - Additional tests are available upon requests for an extra fee
- **Medicare Secondary Payer (MSP)** – We manage all MSP filing requirements for participants and dependents.
- **Electronic Files (EDI)** – We accept feeds from a wide variety of systems helping simplify enrollment, ongoing eligibility management, and payroll deductions.

Preferred Funding Method

PVR (Payroll Verification Report) Funding - Each payroll, the client sends BASIC the contributions that were pulled from the participant's paycheck. We would collect the funding by ACH from the client's bank account. All transactions can be viewed on our website. Clients are able to make adjustments on the PVR (Payroll Verification Report) prior to the contribution date so the dollar amounts match what was pulled from the employee's paycheck. With this option, BASIC is fronting the funding on Medical FSA accounts (dependent care, commuter, and non-employer sponsored premium accounts are only reimbursed as funds are received).

Optional Funding Methods

POD (Point of Disbursement) Funding - BASIC collects a prefund amount, determined at enrollment, that is held until the end of the plan. With POD, if an employee uses their card or submits a manual request, BASIC will pull the funds from the client's account after two business days. With this funding method the client is holding the contributions and funding based upon disbursements. The client is able to view a report online showing claims paid out on a specific day. Clients will be able to make any adjustments prior to the actual payroll dates so BASIC can track how much is contributed to date. This is especially important for anyone with dependent care, commuter, or non-employer sponsored accounts because those accounts can only be paid out as contributions are collected.

Additional funding methods include Contribution Schedule, Payroll Schedule, or custom.

Additional Information

Eligibility - Individuals with 2% or more stock in an S-Corporation, Partnership, LLC or Sole Proprietorship are NOT eligible to participate. Also, an employed spouse and children of an S-Corporation are NOT eligible. PC, PLC, PLLC owners may participate if they file their corporate taxes as a C-Corporation. All owners are subject to non-discrimination testing.



HR solutions should be simple. Keep it BASIC.

Financial Analysis – Village of Waynesville

10/25/2023

Number of Employees: 10

CDA Benefit Account(s) Administration	
Account Level:	1
Annual Subscription Fee:	\$400.00
Monthly Rate:	\$4.45 per participant employee per month (with a \$50 monthly minimum)

HSA Administration	
Add HSA Account to CDA:	\$0.00

Optional Services and Additional Fees
<ul style="list-style-type: none">• This pricing includes administration of the BASIC CDA benefit accounts described on the service pages in this proposal. Additional accounts will require an updated bundled pricing rate. Please ask your BASIC Regional Director to update your proposal if needed• Each participant will receive one BASIC card for themselves, with the option to order a BASIC card for a dependent online at no additional cost. The card is configured to work with all CDA benefit accounts.• A \$10 fee will be charged to a participant's account if they order a replacement card• Employee meetings are available the first plan year via online webinar at no cost, based on scheduling availability• Nondiscrimination Testing and Form 5500 preparation included for Health FSA Administration <p>Additional fees may apply for service aspects outside our standard offerings or require manual processing, such as:</p> <ul style="list-style-type: none">• \$1.50 per enrollment or a \$25 minimum if Client chooses to submit paper/non-electronic enrollments, or electronic not in BASIC's format• A \$200 setup fee applies for short plan administration takeover (mid-year, year-end run-out/grace)• Enrollment materials are provided electronically however booklets may be purchased for \$0.95 per booklet + \$50 shipping• Typically there are no fees for vendor file feeds (EDI); fees apply if set-up with the Client's vendor takes more than 20 hours of BASIC staff time for set-up coordination or if there are data quality issues with ongoing files that cannot be rectified with the vendor

**See detailed proposal page(s) for guidelines, exclusions, and requirements*

***This proposal and pricing are based on specifications given to BASIC. If the specifications are not accurate or change, pricing may be affected. This proposal is current for 60 days.*

**** Billing cycles vary from monthly, quarterly, or annually depending on the level of service charges.*

This proposal contains confidential and privileged information and may not be used or shared with any other person or organization without authorization.



HR solutions should be simple. Keep it **BASIC**.

RESOLUTION NO. 2023 – 053

**A RESOLUTION ADOPTING TEMPORARY APPROPRIATIONS FOR
THE VILLAGE OF WAYNESVILLE FOR CALENDAR YEAR 2024**

WHEREAS, the Village Council of the Village of Waynesville has a statutory duty to appropriate funds for expenditures during the calendar year ending December 31, 2024; and

WHEREAS, until such permanent appropriation is adopted, it is necessary to approve certain temporary appropriations for calendar year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Waynesville, Ohio, _____ members elected thereto concurring:

Section 1. To provide for expenditures of the Village of Waynesville, Ohio, during the calendar year ending December 31, 2024, the following sums be and they are hereby set aside and appropriated as set forth in Exhibit “A” attached hereto and incorporated herein by reference.

Section 2. The appropriate Village officers are hereby authorized to draw warrants for the amounts appropriated and for the purpose stated in this Resolution upon presentation of the proper vouchers thereof, or by Ordinances or Resolutions of Council to make expenditures.

Section 3. This Resolution shall be effective from and after the earliest period allowed by law.

Passed this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor

VILLAGE OF WAYNESVILLE, WARREN COUNTY
2024 Temporary Appropriations

1000 GENERAL FUND		
1000-110-130-0001	Salaries - Administrator's Office{VILLAGE MANAGER/ FINANCE }	\$85,000.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$10,000.00
1000-110-213-0000	Medicare	\$1,500.00
1000-110-221-0000	Medical/Hospitalization	\$14,000.00
1000-110-225-0000	Workers' Compensation	\$2,000.00
1000-110-391-0000	Dues and Fees	\$3,000.00
1000-110-399-0000	Other - Other Contractual Services	\$2,000.00
1000-110-420-0000	Operating Supplies and Materials	\$1,200.00
1000-110-433-0000	Repairs and Maintenance of Motor Vehicles	\$2,500.00
1000-110-540-0000	Machinery, Equipment and Furniture	\$40,000.00
1000-210-344-0000	Tax Collection Fees	\$3,500.00
1000-210-344-0029	Tax Collection Fees{Health Dept.}	\$2,000.00
1000-490-650-0000	Contributions to Other Organizations	\$500.00
1000-620-139-0000	Other - Salaries - Administrator's Office	\$10,000.00
1000-620-211-0000	Ohio Public Employees Retirement System	\$3,000.00
1000-620-213-0000	Medicare	\$700.00
1000-620-221-0000	Medical/Hospitalization	\$5,000.00
1000-620-396-0000	Streets, Highways, curb & Sidewalk	\$1,204.00
1000-620-399-0000	Other - Other Contractual Services (Street lights)	\$150,000.00
1000-620-420-0000	Operating Supplies and Materials	\$1,000.00
1000-620-433-0000	Repairs and Maintenance of Motor Vehicles	\$5,000.00
1000-620-440-0000	Small Tools and Minor Equipment	\$1,000.00
1000-620-540-0000	Machinery, Equipment and Furniture (Leaf vac)	\$0.00
1000-690-420-0000	Operating Supplies and Materials	\$500.00
1000-690-430-0000	Repairs and Maintenance	\$5,000.00
1000-710-111-0000	Salaries - Council	\$17,000.00
1000-710-131-0000	Salary - Administrator	\$98,000.00
1000-710-132-0000	Salaries - Administrator's Staff	\$50,000.00
1000-710-211-0000	Ohio Public Employees Retirement System	\$11,000.00
1000-710-212-0000	Social Security	\$1,000.00
1000-710-213-0000	Medicare	\$3,000.00
1000-710-221-0000	Medical/Hospitalization	\$2,000.00
1000-710-225-0000	Workers' Compensation	\$2,000.00
1000-710-252-0000	Travel and Transportation	\$1,000.00
1000-710-300-0000	Contractual Services	\$10,000.00
1000-710-310-0050	Utilities{Internet}	\$2,800.00
1000-710-311-0000	Electricity	\$3,000.00
1000-710-320-0000	Communications, Printing and Advertising	\$1,000.00
1000-710-321-0000	Telephone	\$500.00
1000-710-340-0000	Professional and Technical Services	\$50,000.00
1000-710-342-0000	Auditing Services	\$8,000.00
1000-710-343-0000	Uniform Accounting Network Fees	\$6,000.00
1000-710-390-0000	Other Contractual Services	\$2,000.00
1000-710-391-0000	Dues and Fees	\$6,000.00
1000-710-410-0000	Office Supplies and Materials	\$2,200.00
1000-710-420-0000	Operating Supplies and Materials	\$2,000.00
1000-710-430-0000	Repairs and Maintenance	\$5,000.00
1000-710-440-0000	Small Tools and Minor Equipment	\$10,000.00
1000-720-169-0000	Other - Salaries - Mayor's Office	\$70,000.00
1000-720-190-0000	Other - Personal Services	\$1,000.00
1000-720-211-0000	Ohio Public Employees Retirement System	\$9,000.00
1000-720-213-0000	Medicare	\$1,100.00
1000-720-221-0000	Medical/Hospitalization	\$10,000.00
1000-720-225-0000	Workers' Compensation	\$1,000.00
1000-720-252-0000	Travel and Transportation	\$600.00

1000-720-300-0000	Contractual Services	\$10,000.00
1000-720-310-0000	Utilities	\$500.00
1000-720-310-0050	Utilities(Internet)	\$500.00
1000-720-311-0000	Electricity	\$800.00
1000-720-313-0000	Natural Gas	\$400.00
1000-720-320-0000	Communications, Printing and Advertising	\$5,000.00
1000-720-321-0000	Telephone	\$800.00
1000-720-340-0000	Professional and Technical Services	\$1,000.00
1000-720-350-0000	Insurance and Bonding Services	\$500.00
1000-720-390-0000	Other Contractual Services	\$1,000.00
1000-720-410-0000	Office Supplies and Materials	\$500.00
1000-720-420-0000	Operating Supplies and Materials	\$2,000.00
1000-725-121-0000	Salary - Clerk/Treasurer	\$40,000.00
1000-725-211-0000	Ohio Public Employees Retirement System	\$4,100.00
1000-725-213-0000	Medicare	\$500.00
1000-725-325-0000	Advertising	\$1,000.00
1000-725-349-0000	Other - Professional and Technical Services	\$1,000.00
1000-725-351-0000	Insurance and Bonding	\$2,500.00
1000-730-300-0000	Contractual Services (Includes stop light)	\$250,000.00
1000-730-310-0000	Utilities	\$800.00
1000-730-311-0000	Electricity	\$4,000.00
1000-730-313-0000	Natural Gas	\$600.00
1000-730-320-0000	Communications, Printing and Advertising	\$500.00
1000-730-321-0000	Telephone	\$700.00
1000-730-351-0000	Insurance and Bonding	\$2,200.00
1000-730-420-0000	Operating Supplies and Materials	\$2,000.00
1000-730-430-0000	Repairs and Maintenance	\$20,000.00
1000-730-440-0000	Small Tools and Minor Equipment	\$15,000.00
1000-730-510-0000	Land and Land Improvements	\$20,000.00
1000-740-344-0000	Tax Collection Fees	\$3,200.00
1000-745-340-0000	Professional and Technical Services	\$1,000.00
1000-745-342-0000	Auditing Services	\$5,000.00
1000-910-910-0000	Transfers - Out	\$0.00
1000-930-930-0000	Contingencies	\$100,000.00
	TOTAL	\$1,232,904.00
	2011 STREET CONSTRUCTIO, MAINT. AND REPAIR	
2011-620-139-0002	Other - Salaries - Administrator's Office{STREETS}	\$100,000.00
2011-620-211-0002	Ohio Public Employees Retirement System{STREETS}	\$7,000.00
2011-620-213-0002	Medicare{STREETS}	\$7,800.00
2011-620-221-0000	Medical/Hospitalization	\$12,000.00
2011-620-225-0000	Workers' Compensation	\$2,200.00
2011-620-300-0000	Contractual Services	\$50,000.00
2011-620-310-0050	Utilities(Internet)	\$1,000.00
2011-620-320-0000	Communications, Printing and Advertising	\$200.00
2011-620-410-0000	Office Supplies and Materials	\$100.00
2011-620-420-0000	Operating Supplies and Materials	\$5,000.00
2011-620-420-0009	Operating Supplies and Materials{GASOLINE , DIESEL FUEL}	\$4,200.00
2011-620-430-0000	Repairs and Maintenance	\$5,000.00
2011-620-440-0000	Small Tools and Minor Equipment	\$1,000.00
2011-620-500-0000	Capital Outlay	\$20,000.00
2011-730-300-0000	Contractual Services	\$20,000.00
2011-730-310-0000	Utilities	\$200.00
2011-730-311-0000	Electricity	\$3,000.00
2011-730-314-0000	Heating Oil	\$350.00
2011-730-321-0000	Telephone	\$2,000.00
2011-730-351-0000	Insurance and Bonding	\$3,500.00
2011-730-420-0000	Operating Supplies and Materials	\$1,000.00
2011-800-530-0000	Buildings and Other Structures	\$10,000.00

		TOTAL	\$255,550.00
	2021 STATE HIGHWAY IMPROVEMENT FUND		
2021-620-139-0000	Other - Salaries - Administrator's Office		\$20,000.00
2021-620-211-0000	Ohio Public Employees Retirement System		\$500.00
2021-620-213-0000	Medicare		\$400.00
2021-620-300-0000	Contractual Services		\$30,000.00
2021-620-400-0000	Supplies and Materials		\$2,000.00
2021-620-430-0000	Repairs and Maintenance		\$10,000.00
		TOTAL	\$62,900.00
	PARKS AND RECREATION		
2041-490-690-0000	Other - Other		\$1,500.00
		TOTAL	\$1,500.00
	2052 FEDERAL GRANT		
2052-110-139-0000	Builds Grant		\$499,750.00
		TOTAL	\$499,750.00
	2062 OPWC 3RD STREET		
2062-990-990-0000	OPWC 3rd street		\$545,851.13
		TOTAL	\$545,851.13
	2063 OPWC FRANKLIN STREET		
2062-990-990-0000	OPWC Franklin street		\$597,866.23
		TOTAL	\$597,866.23
	2081 DRUG ENFORCEMENT		
2081-110-300-0000	Contractual Services		\$1,000.00
		TOTAL	\$1,000.00
	2101 PERMISSIVE MOTOR VEHICLE LICENSE		
2101-620-300-0000	Contractual Services		\$30,000.00
2101-620-400-0000	Supplies and Materials		\$7,000.00
2101-620-430-0000	Repairs and Maintenance		\$10,000.00
		TOTAL	\$47,000.00
	2102 VILLAGE ADD-ONE MVL		
2102-620-420-0000	Operating Supplies and Materials		\$5,000.00
2102-620-430-0000	Repairs and Maintenance		\$5,000.00
		TOTAL	\$10,000.00
	2152 ARP AMERICAN RESCUE PLAN		
2152-539-590-0000	Other-Capital Outlay		\$0.00
		TOTAL	\$0.00
	2901 POLICE LEVY		
2901-110-139-0000	Other - Salaries - Administrator's Office		\$300,000.00
2901-110-190-0000	Other - Personal Services		\$70,000.00
2901-110-211-0000	Ohio Public Employees Retirement System		\$30,000.00
2901-110-213-0000	Medicare		\$5,000.00
2901-110-215-0000	Ohio Police and Fire Pension Fund		\$50,000.00
2901-110-221-0000	Medical/Hospitalization		\$50,000.00
2901-110-225-0000	Workers' Compensation		\$5,000.00
2901-110-251-0000	Uniform, Tool and Equipment Reimbursements		\$3,000.00
2901-110-252-0000	Travel and Transportation		\$500.00
2901-110-300-0000	Contractual Services		\$5,000.00
2901-110-310-0050	Utilities{Internet}		\$1,500.00
2901-110-311-0000	Electricity		\$3,000.00
2901-110-320-0000	Communications, Printing and Advertising		\$3,000.00
2901-110-321-0000	Telephone		\$1,600.00
2901-110-340-0000	Professional and Technical Services		\$2,000.00

2901-110-351-0000	Insurance and Bonding	\$10,000.00
2901-110-390-0000	Other Contractual Services	\$1,000.00
2901-110-393-4000	Motor Vehicles{New Patrol Car}	\$20,000.00
2901-110-410-0000	Office Supplies and Materials	\$500.00
2901-110-420-0000	Operating Supplies and Materials	\$3,000.00
2901-110-430-0000	Repairs and Maintenance	\$5,000.00
2901-110-440-0000	Small Tools and Minor Equipment	\$4,000.00
2901-110-520-0000	Equipment	\$10,000.00
2901-190-300-0000	Contractual Services	\$5,000.00
2901-190-420-0009	Operating Supplies and Materials{GASOLINE , DIESEL FUEL}	\$12,000.00
2901-230-212-0000	Social Security	\$200.00
2901-730-300-0000	Contractual Services	\$10,000.00
2901-730-310-0000	Utilities	\$200.00
2901-730-320-0000	Communications, Printing and Advertising	\$250.00
2901-730-410-0000	Office Supplies and Materials	\$250.00
2901-740-325-0000	Advertising	\$100.00
2901-740-344-0000	Tax Collection Fees	\$4,000.00
	TOTAL	\$615,100.00
	2902 STREET LEVY	
2902-620-139-0002	Other - Salaries - Administrator's Office{STREETS}	\$5,000.00
2902-620-211-0002	Ohio Public Employees Retirement System{STREETS}	\$1,000.00
2902-620-213-0002	Medicare{STREETS}	\$300.00
2902-620-221-0000	Medical/Hospitalization	\$1,000.00
2902-620-300-0000	Contractual Services	\$200,000.00
2902-620-325-0000	Advertising	\$200.00
2902-620-344-0000	Tax Collection Fees	\$1,000.00
2902-620-400-0000	Supplies and Materials	\$5,000.00
2902-620-420-0009	Operating Supplies and Materials{GASOLINE , DIESEL FUEL}	\$5,000.00
2902-620-500-0000	Capital Outlay	\$75,000.00
2902-800-520-0000	Equipment	\$10,000.00
2902-930-930-0000	Contingencies	\$50,000.00
	TOTAL	\$353,500.00
	2905 MAYOR'S COURT COMMPUTER FEE	
2905-720-410-0004	Office Supplies and Materials{MAYORS COURT COMPUTER FEES}	\$15,000.00
	TOTAL	\$15,000.00
	5101 WATER	
5101-531-139-0001	Other - Salaries - Administrator's Office{VILLAGE MANAGER/ }	\$52,000.00
5101-531-211-0000	Ohio Public Employees Retirement System	\$8,000.00
5101-531-213-0000	Medicare	\$1,900.00
5101-531-221-0000	Medical/Hospitalization	\$10,000.00
5101-531-225-0000	Workers' Compensation	\$1,000.00
5101-531-252-0000	Travel and Transportation	\$500.00
5101-531-300-0000	Contractual Services	\$2,000.00
5101-531-320-0000	Communications, Printing and Advertising	\$500.00
5101-531-351-0000	Insurance and Bonding	\$2,000.00
5101-531-390-0000	Other Contractual Services	\$5,000.00
5101-531-391-0000	Dues and Fees	\$500.00
5101-531-410-0000	Office Supplies and Materials	\$600.00
5101-531-420-0000	Operating Supplies and Materials	\$500.00
5101-531-440-0000	Small Tools and Minor Equipment	\$1,000.00
5101-531-490-0000	Other-Supplies and Materials	\$1,000.00
5101-532-139-0000	Other - Salaries - Administrator's Office	\$125,000.00
5101-532-211-0000	Ohio Public Employees Retirement System	\$20,000.00
5101-532-213-0000	Medicare	\$1,200.00
5101-532-221-0000	Medical/Hospitalization	\$2,000.00
5101-532-225-0000	Workers' Compensation	\$1,000.00
5101-532-300-0000	Contractual Services	\$5,000.00
5101-532-320-0000	Communications, Printing and Advertising	\$200.00

5101-532-410-0000	Office Supplies and Materials	\$500.00
5101-532-420-0000	Operating Supplies and Materials	\$15,000.00
5101-532-440-0000	Small Tools and Minor Equipment	\$4,000.00
5101-535-139-0000	Other - Salaries - Administrator's Office	\$55,000.00
5101-535-211-0000	Ohio Public Employees Retirement System	\$2,000.00
5101-535-213-0000	Medicare	\$800.00
5101-535-221-0000	Medical/Hospitalization	\$1,000.00
5101-535-225-0000	Workers' Compensation	\$500.00
5101-535-252-0000	Travel and Transportation	\$300.00
5101-535-300-0000	Contractual Services	\$20,000.00
5101-535-310-0050	Utilities{Internet}	\$2,200.00
5101-535-320-0000	Communications, Printing and Advertising	\$100.00
5101-535-351-0000	Insurance and Bonding	\$5,000.00
5101-535-410-0000	Office Supplies and Materials	\$250.00
5101-535-420-0000	Operating Supplies and Materials	\$25,000.00
5101-535-430-0000	Repairs and Maintenance	\$50,000.00
5101-535-440-0000	Small Tools and Minor Equipment	\$1,000.00
5101-535-500-0000	Capital Outlay	\$15,000.00
5101-535-500-5000	Capital Outlay{SCADA}	\$10,000.00
5101-539-300-0000	Contractual Services	\$10,000.00
5101-539-310-0000	Utilities	\$800.00
5101-539-310-0050	Utilities{Internet}	\$500.00
5101-539-311-0000	Electricity	\$40,000.00
5101-539-321-0000	Telephone	\$1,250.00
5101-539-400-0000	Supplies and Materials	\$1,000.00
5101-539-420-0000	Operating Supplies and Materials	\$2,000.00
5101-539-420-0009	Operating Supplies and Materials{GASOLINE , DIESEL FUEL}	\$2,500.00
5101-539-440-0000	Small Tools and Minor Equipment	\$2,000.00
5101-539-500-0000	Capital Outlay	\$10,000.00
5101-850-710-0000	Principal	\$25,000.00
5101-850-720-0000	Interest	\$4,000.00
5101-930-930-0000	Contingencies	\$100,000.00
	TOTAL	\$647,600.00
	5601 TRASH PICKUP	
5601-569-300-0000	Contractual Services	\$270,000.00
	TOTAL	\$270,000.00
	5602 STREET LIGHT	
5602-130-300-0000	Contractual Services	\$25,000.00
5602-130-311-0000	Electricity	\$5,500.00
5602-130-321-0000	Telephone	\$0.00
5602-130-420-0000	Operating Supplies and Materials	\$5,000.00
	TOTAL	\$35,500.00
	5701 WATER CAPITAL IMPROVEMENT	
5701-539-300-0000	Contractual Services	\$300,000.00
5701-539-420-0000	Operating Supplies and Materials	\$2,500.00
5701-539-430-0000	Repairs and Maintenance	\$25,000.00
5701-539-500-0000	Capital Outlay	\$20,000.00
5701-539-520-0000	Equipment	\$10,000.00
5701-800-500-9002	Capital Outlay Well (OPWC match)	\$200,000.00
5701-800-500-9003	Capital Outlay Wellfield Upgrade	\$200,000.00
5701-850-710-0000	Principal	\$23,000.00
5701-850-720-0000	Interest	\$6,000.00
5701-930-930-0000	Contingencies	\$100,000.00
	TOTAL	\$886,500.00
	5901 STORM SEWER UTILITY	
5901-559-139-0000	Other - Salaries - Administrator's Office	\$6,000.00
5901-559-211-0000	Ohio Public Employees Retirement System	\$1,000.00
5901-559-213-0000	Medicare	\$200.00

5901-559-300-0000	Contractual Services	\$50,000.00
5901-559-400-0000	Supplies and Materials	\$3,000.00
5901-559-430-0000	Repairs and Maintenance	\$3,000.00
5901-559-440-0000	Small Tools and Minor Equipment	\$1,000.00
5901-559-500-0000	Capital Outlay	\$0.00
5901-599-221-0000	Medical/Hospitalization	\$1,000.00
5901-800-500-8000	Capital Outlay{Replace Storm Drains}	\$50,000.00
	TOTAL	\$115,200.00
	5902 WATER TOWER DEPOSIT	
5902-850-710-0000	Principal	\$16,000.00
5902-850-720-0000	Interest	\$3,000.00
	TOTAL	\$19,000.00
	6901 ADMIN HRA	
6901-110-229-0018	Samm	\$5,000.00
6901-532-229-0018	Other - Insurance Benefits{HRA FUNDING}	\$5,000.00
6901-535-229-0018	Other - Insurance Benefits{HRA FUNDING}	\$5,000.00
6901-620-229-0018	Other - Insurance Benefits{HRA FUNDING}	\$0.00
6901-710-229-0018	Other - Insurance Benefits{HRA FUNDING}	\$0.00
6901-720-229-0018	Other - Insurance Benefits{HRA FUNDING}	\$0.00
	TOTAL	\$15,000.00
	9901 SEWER AGENCY	
9901-543-312-0025	Water and Sewage{SEWER PAYMENTS}	\$0.00
9901-549-312-0026	Water and Sewage{SEWER CAPITAL}	\$0.00
	TOTAL	\$0.00
	Report Total:	\$5,628,855.13

ORDINANCE 2023- 054

**AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR
TO TRANSFER INVESTMENT FUNDS (2 YEAR CD) AND DECLARING AN
EMERGENCY (CD ROLLOVER)**

WHEREAS, Section 36.02 of the Waynesville Codified Ordinances provides that all investment activities shall be undertaken by the Finance Director; and

WHEREAS, the purpose of the investment account is to allow for the maximum return on the Village's excess cash balances consistent with complete safety of the portfolio's principal value and liquidity desired; and

WHEREAS, one of the Village CDs has matured and is recommended to rollover into a new CD; and

WHEREAS, the Finance Director has determined that such rollover of certain funds will satisfy this purpose.

NOW THEREFORE BE IT ORDAINED, by the Council of the Village of Waynesville, _____ members elected thereto concurring:

SECTION 1: That the Finance Director is authorized to transfer certain investment funds in the Village investment account as more fully set forth in Exhibit A attached hereto and incorporated herein by reference by a rollover of a maturing CD to a new CD.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to authorize the CD rollover at the earliest possible date in order to take advantage of appropriate interest rates.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor

Exhibit A for Ordinance 2023-054

1- 24 month CD for \$250,000

The Brokered CDs listed below were issued the week of October 2, 2023.
All CDs are subject to price and availability changes.

<u>1 Year Brokered CD</u>		(\$100,000 minimum)
Safra Bank	5.50% Maturity	10-4-2024
<u>2 Year Brokered CD</u>		(\$25,000 minimum)
Wells Fargo Bank	5.40% Monthly	10-14-2025
<u>3 Year Brokered CD</u>		(\$20,000 minimum)
Wells Fargo Bank	5.15% Monthly	10-13-2026
<u>4 Year Brokered CD</u>		(\$20,000 minimum)
Wells Fargo Bank	4.90% Monthly	10-12-2027
<u>5 Year Brokered CD</u>		(\$10,000 minimum)
Wells Fargo Bank	4.75% Monthly	10-11-2028

This is neither an offering nor a solicitation to buy or sell securities.

Certificates of Deposit are FDIC insured and offer a fixed rate of return. Brokered CDs sold prior to maturity in the secondary market may result in loss of principal due to fluctuations in the interest rate or lack of liquidity. Brokered CDs are registered with the Depository Trust Corp. (“DTC”). Brokered CDs with step-down and/or call provisions may be less favorable than traditional CDs without these features. It is not issued or guaranteed by LPL Financial or LCNB National Bank, and LCNB National Bank is not affiliated in any way with the institution issuing the Brokered CD.

All Brokered CDs have a Death Put. \$30 inactive account fee (may apply)

Information contained herein is obtained from reliable sources but can make no representation to its accuracy or completeness. Past performance is no guarantee of future results.

lcnb.com/investment | 2 North Broadway | P.O. Box 59, Lebanon, OH 45036 | 800.344.2265

Securities and advisory services are offered through LPL Financial (LPL), a registered investment advisor and broker-dealer (member FINRA/SIPC). Insurance products are offered through LPL or its licensed affiliates. LCNB National Bank and LCNB Investment Services are not registered as a broker-dealer or investment advisor. Registered representatives of LPL offer products and services using LCNB Investment Services, and may also be employees of LCNB National Bank. These products and services are being offered through LPL or its affiliates, which are separate entities from, and not affiliates of, LCNB National Bank or LCNB Investment Services. Securities and insurance offered through LPL or its affiliates are:

Not Insured by FDIC or Any Other Government Agency	Not Bank Guaranteed	Not Bank Deposits or Obligations	May Lose Value
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ORDINANCE NO. 2023-044

**AN ORDINANCE APPOINTING ROBERT KAUFMAN TO SERVE AS
MAGISTRATE OF THE VILLAGE OF WAYNESVILLE MAYOR'S
COURT AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE
ANY NECESSARY CONTRACT RELATED TO THE APPOINTMENT**

WHEREAS, the Village of Waynesville conducts a Village Mayor's Court for the purpose of hearing traffic offenses and misdemeanors, which occur within the Village of Waynesville; and

WHEREAS, Section 1905.05 of the Ohio Revised Code provides that the mayor of a municipal corporation that has a Mayor's Court may appoint a person as Mayor's Court Magistrate to hear and determine prosecutions and criminal causes in the Mayor's Court that are within the jurisdiction of the Mayor's Court; and

WHEREAS, Robert Kaufman has complied with all mandates set forth by the Ohio Supreme Court and the laws of the State of Ohio to be able to serve as Magistrate for the Village of Waynesville.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, with _____ members elected thereto concurring:

Section 1. That Robert Kaufman is hereby appointed to serve as Magistrate of the Village of Waynesville Mayor's Court effective January 1, 2024.

Section 2. That the Village Manager is hereby authorized to execute the related contract attached hereto as Exhibit "A" and incorporated herein by reference.

Section 3. That Robert Kaufman shall maintain all certifications required by the Ohio Supreme Court and the State of Ohio at his own expense.

Section 4. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor

EXHIBIT "A"

EMPLOYMENT OF ROBERT KAUFMAN
AS MAGISTRATE FOR THE
VILLAGE OF WAYNESVILLE MAYOR'S COURT

The Village of Waynesville, as approved by its Ordinance No. 2023 -044, hereby employs Robert Kaufman as Magistrate of the Village of Waynesville Mayor's Court for an annual compensation of \$9000.00. Said salary shall be paid in a monthly manner. Said employment shall be for a period of two (2) years, beginning January 1, 2024.

The employment herein shall be subject to PERS in the Village of Waynesville and Robert Kaufman shall make the appropriate contributions for said coverage.

Robert Kaufman shall perform all services required by the Ohio Supreme Court and the laws of the State of Ohio to serve as Magistrate of the Village of Waynesville Mayor's Court. Robert Kaufman further agrees to maintain any and all certifications required by the Ohio Supreme Court and the laws of the State of Ohio at his own expense.

If it is ever determined that Kaufman is not in compliance with any and all requirements of the State of Ohio and/or the Ohio Supreme Court to serve as a Magistrate in Mayor's Court, then this contract shall be null and void.

Robert Kaufman further agrees not to engage in any other legal services which create a conflict of interest or the appearance of a conflict of interest with regard to the responsibilities to the Village of Waynesville. In other words, Robert Kaufman will not accept any cases in opposition to the Village of Waynesville nor handle any matters representing clients before any Board or Commission of the Village of Waynesville or before the Village Council.

In witness whereof, the parties have set their hands on this _____ day of _____, 2023.

VILLAGE OF WAYNESVILLE

By: _____

Gary Copeland

Title: Village Manager

Robert Kaufman

PUBLIC WORKS COMMITTEE MEETING –

September 5, 2023

DRAFT

MEMBERS PRESENT: Zack Gallagher, Brian Blankenship, Troy Lauffer

GUESTS PRESENT: Earl Isaacs, Connie Miller, Joette Dedden

STAFF PRESENT: Chief Copeland, Jamie Morley

1. The meeting was called to order at 6:00 PM by Mr. Gallagher.
2. Quorum was achieved – Three members were present.
3. Mr. Blankenship made a motion to accept the August 7, 2023 minutes which was seconded by Mr. Lauffer.

3 Yeas

4. Chief Copeland went over ongoing and upcoming projects for the Village:
 - a. The yellow house, 127 North St, and the red barn-like house, 43 Route 42, are slated to be demolished. The property owners are hoping to put in a business.
 - b. Thanks to the Flock cameras the perpetrators that broke into McDonald's and Subway have been identified. The Waynesville Police Department is working with other departments to close the case. These individuals have hit different businesses in three different states.
 - c. Received a \$636 refund check for property taxes paid on the Bowman property, which has now been filed as tax-exempt.
 - d. The Street Department has done several curb repairs in-house. This will help save the Village money.
 - e. Received documentation from the surveyors for the water line easement through Harvest Baptist Church property. This is for the waterline from Well 10 to the rest of the Village's water system. This easement will be recorded.
 - f. Well 6 is back online and has a new 40 HP pump. The screens and shaft have been cleaned and disinfected and all the samples came back good. The well is now pumping at 442 GPM (Gallons Per Minute). In 2005, Well 6 produced 339; in 2019, Well 6 produced 350 GPM.
 - g. There is a meeting this Thursday with Choice One and the gas company to discuss the relocation of gas lines in anticipation of the OPWC Franklin Phase I.
 - h. Have received a couple of calls from developers concerning the 40 acres for sale across the street and the upcoming auction for the 100 acres of the Michener property.
5. At this time the Committee discussed the possibility of annexation into the Village and the effects it would have. The consensus was that they would like lots no smaller than ½ acre and dedicated green space. Mr. Gallagher stated that he had attended the meetings at the Township when the 40 acres across the street were being proposed to be developed. He said that the post office was going to make the developer get a giant silver box for mail to be delivered rather than individual mailboxes. The post office dictated that it was to be placed where the new road would meet Adamsmoor. He was worried that Adamsmoor would become a major thoroughfare. Chief Copeland said he would speak with the Post Master and see if this could be moved to a different location. Ms. Morley stated that when land is

annexed into the Village it is automatically zoned as Residential 1 (R-1). If the landowners want to rezone it, they will have to go through the process and get approval from Council. R-1 requires lots no smaller than ½ acre.

6. Mr. Gallagher asked Chief Copeland to contact Trebel to get information for residents who may want to enroll in the aggregate.
7. Mr. Blankenship made the motion to adjourn and Mr. Lauffer seconded the motion. All were in favor of adjourning the meeting at 6:44 PM.

Jamie Morley
Clerk to Council